



QUARTERLY BOARD MEETING MINUTES
Niwot, Colorado
April 12, 2014

The Quarterly Board meeting of the Colorado Archaeological Society was called to order by President Jack Warner on April 12, 2014, at 12:30 p.m. in the Left Hand Grange #9, Niwot, CO. Roll call was taken, with a quorum present. Chapters represented were: Colorado Rock Art, Denver, Hisatsinom, Indian Peaks, Pikes Peak, and San Juan Basin.

MINUTES (KRIS HOLIEN):

Minutes of the January 18, 2014 CAS Quarterly Board Meeting were unanimously approved as written following motion to approve by Dick Sundstrom and second by Donna Morgan.

EXECUTIVE SECRETARY (TOM HOFF):

No business was conducted during this quarter.

TREASURER (PRESTON NIESEN, written report):

Preston Niesen submitted the Balance Sheet, Statement of Revenues, Expenditures and Change in Fund Balance for the first quarter, 2014. Current assets are \$45,837 and liabilities are \$3,500.00.

OLD BUSINESS:

1. Financial Audit Committee.

Committee member Teresa Weedon reported that the 2013 Financial Audit had taken place, and a written report would be forthcoming from Chair Larry Evans.

2. 2014 Quarterly & Annual Board Meetings.

Doug Rouse and Karen Kinnear reported on plans for the September 26-28, 2014 Annual Meeting in Colorado Springs. The venue is the Shrine Club and Dr. Scott Ortman will be the banquet keynote speaker. The Call for Papers and Posters will be going out soon. PayPal may be an option for conference payment. Tom Hoff reported that plans are well along for the July 26 Quarterly Meeting in Montrose.

3. 2014 Encampment.

No report.

4. Constitution and Bylaws Review.

Review Committee member, Karen Kinnear, reported that the review is still an on-going process. The Committee plans to have a draft version available by the July Quarterly Meeting with an all-membership vote expected at the CAS Annual Meeting. Karen reminded all that the Constitution, last updated in 2003, contains more detail than normally seen in that type of document and therefore needs to be streamlined, and has procedural items that will be moved to the Bylaws. The revision will also bring both documents into compliance with State statutes.

COMMITTEE REPORTS:

ALICE HAMILTON SCHOLARSHIP (PHIL WILLIAMS/TERRI HOFF):

Phil Williams announced the 2014 CAS Alice Hamilton Scholarship Award Committee awarded \$4,050 this spring to a field of nine Scholars consisting of four undergraduate students, two Masters Candidates and three PhD Candidates. Scholars were from five institutions across the state, and projects involved research from Paleolithic through Modern periods. The Scholarship fund monies are generated by donation and through fund-raising activities at the State and local Chapter levels. \$750 is the maximum award allowed to any one student. Since Scholarship inception in 1987, CAS has awarded \$78,625 in scholarships to 223 students. The 2014 Alice Hamilton Scholars are:

Erin Baxter, Doctoral Candidate, University of Colorado, Boulder \$750

For dissertation laboratory analysis: Funding for a forensic anthropologist to analyze photographs of 49 unclassified burials from Aztec Ruins. These photographs are from the Earl Morris excavations, 1916 – 1922.

Guy Hepp, Doctoral Candidate, University of Colorado, Boulder \$750

For dissertation lab work: Partial funding of isotopic analysis and biologist physical analysis of faunal samples in support of the on-going Rio Verde Project in Oaxaca, Mexico.

Pascale Meehan, Doctoral Candidate, University of Colorado, Boulder \$625

For dissertation fieldwork: Funding of preliminary study and archival research in Yucu Satuta, Oaxaca, Mexico. The site is an example of pre-Hispanic colonialism, established by highland Mixtecs in this lowland Amuzgo region.

Jeremy Haas, Masters Candidate, University of Denver, Denver \$375

Thesis fieldwork: Funding for teaching materials and travel expenses to Cherry Creek High School, Greenwood Village, CO for the 2014-2015 school year. The goal is to fit archaeology education into the Social Studies Curricula of the Common Core.

Kristie Hollon, Masters Candidate, University of Colorado, Boulder \$400

For field school expenses: Partial funding to attend the Western State Colorado University field school in the Rio Bravo Conservation Area, Belize.

Christina Burch, Undergraduate, Colorado State University, Ft. Collins \$400

For field school expenses: Partial funding to attend the CSU Archaeology Field School.

Michelle Dinkel, Undergraduate, Colorado State University, Ft. Collins \$250

For field school expenses: Partial funding to attend the CSU Archaeology Field School.

Rebecca D'Occhio, Undergraduate, University of Colorado, Denver \$250

For honors thesis field work expenses: Partial funding to conduct a surface survey in the Liguria region of Italy. The goal is to analyze Neanderthal and *Homo Sapiens* artifact distribution and settlement patterns.

Zachary Hall, Undergraduate, Western State Colorado University, Gunnison \$250

For field school expenses: Partial funding to attend the Western State Colorado University field school in the Rio Bravo Conservation Area, Belize.

Phil Williams made a motion for the Board to accept the above named students and their awards; seconded by Dick Sundstrom. The motion passed unanimously. "Pass the hat" donations at the meeting totaled \$106 for the Alice Hamilton Scholarship Fund.

SCIENCE/ADVISORY (DOUG ROUSE, written report):

Chapter	Status	Scientific Survey/	Publications	Curation	Site	Vandalism/	Cross-Organ.	Public Ed.	Other
		Test/ Excavate/Labs	Report	Issues	Stewards	Compliance	Interactions	Outreach	
Chipeta									
Colo. Rock Art									
Denver	Nothing to Report								
Hisatsinom		3	1		4	1	3	1	1
Indian Peaks		1	2					2	1
Northern Colo.									
Pikes Peak	Nothing to Report								
Pueblo									
Roaring Fork V.									
San Juan Basin									
Vermillion	Nothing to Report								

EDUCATION/COMMUNITY OUTREACH (KAREN KINNEAR):

Karen Kinneer reported the Education Committee continues to work on developing short-range and long-range goals and explore ways to develop and/or support a variety of public education activities through local CAS chapters as well as collaboration with other organizations. Karen attended the all-day Project Archaeology workshop which was held during the CCPA meeting in Glenwood Springs March 21-23. The workshop trainers expressed their interest in working with CAS on getting the word out about Project Archaeology and are willing to train members of individual chapters on the curriculum. Interested chapters should contact the Education Committee for more information. Efforts continue to build our speaker spreadsheet list to share names, presentation topics and contact information of speakers at CAS chapter meetings with all chapters. Five chapters (Chipeta, Denver, Hisatsinom, Indian Peaks, Pikes Peak) have provided information to be included. The Committee will follow up with the remaining chapters so the list can be distributed to all chapters. We also developed a draft application form for chapters to complete when applying for CAS Public Education Matching Grants and will be looking for comments/input from the CAS Board. A suggestion was made for the Committee to include examples of acceptable and non-acceptable grant projects.

PAAC (KEVIN BLACK, written report):

A total of eight classes have been completed or are in progress in Alamosa, Boulder, Denver (two classes), Dolores, Fort Collins, Montrose, and Pueblo. Two courses were cancelled during the quarter, in Avon and Craig. The average enrollment size was 15–16 people. There were three more days of PAAC Winter Laboratory Project work done at History Colorado’s warehouse facility in central Denver following the last quarterly meeting. A total of 11 volunteers participated during the entire month of January, which is about average for recent years. Of those 11 volunteers participating, the largest number came from the Indian Peaks chapter, with four of their members in attendance. Collections made during last summer’s training survey were quite limited, so analysis of artifacts focused more on the old field school collections from UNC–Greeley. Data entry of coded information from the sizable pile of artifact analysis sheets was the primary part of this year’s lab with significant help from my History Colorado colleague, Todd McMahon. Now that all initial analyses have been completed, data entry will play a dominant role in future PAAC labs, along with close-up photography of selected specimens.

This month two more PAAC certificates are being awarded. In both cases, the certifications came about through volunteers’ attendance at the Ceramics class in Pueblo at the end of March. The two volunteers—Carla Hendrickson and Wendy Schiferl (both of the Pueblo chapter)—have each earned the PAAC Scholar certificate, which is the third award for Wendy, and Carla’s first certificate. Congratulations to Carla and Wendy!

Planning for the third (and final) season of the Summer Training Survey near the Pawnee Buttes in Weld County continues. We will be returning to one of the same parcels initiated last year, as well as adding another state-owned parcel or two, and may also spend some time visiting known sites in the vicinity in the company of US Forest Service archaeologist Larry Fullenkamp. This year the survey will again occur in two separate, short sessions on June 10–14 and June 19–22. General information on the survey program is on the OAHp web site at:

www.historycolorado.org/oahp/summer-training-survey

Volunteers interested in surveying this year should contact me by May 19; to this point I have heard from 14 volunteers who wish to participate. Similar to last year, I may get some help supervising an additional crew or two this season, which would allow more volunteers to help on the survey.

Finally, questionnaires for the next PAAC course schedule covering the last half of this year will be sent to the Local PAAC Coordinators in the next week or two; those requests should be sent to me by May 22 as I would like to have the new schedule in at least draft form by the end of May. Related to that process, since this will be the final year of the survey at Pawnee Buttes, the task of writing the technical report on the project is now on my schedule. Thus, there will likely be a cutback in the total number of PAAC courses offered for the next year or so, unless some unexpected help from other teachers arrives. Your help and understanding in developing a reduced schedule of classes is requested.

PUBLICATIONS (LARRY EVANS):

No report.

PUBLICATIONS / SOUTHWESTERN LORE (JUDI HALASI, written report):

The Winter 2013 issue of Southwestern Lore has been completed and mailed. The Spring 2014 issue is currently in progress at the CU Press. This contains two articles, one on Recreating the Flintknapper by Vickie Stone, and one on Homesteading and the Single Woman by Allison Parrish, plus the two CAS awards. Two additional articles are in progress for the Summer issue and 2 other articles have been received that will be used for future issues. Work is also progressing on the review of the 15 cache articles for the projected double issue for the Fall/Winter 2014. These articles constitute what will be needed for the whole year of Southwestern Lore and into next year.

PUBLICATIONS / COLORADO ARCHAEOLOGY (KEVIN BLACK, written report):

No new manuscripts have been received during the last quarter. We did receive an inquiry on the feasibility of publishing an issue focused on “CMT” research (culturally modified trees), but submission of manuscripts on that topic does not appear to be imminent. As mentioned in the last couple of reports, Alpine Archaeological Consultants, Inc. (Montrose, CO) and Metcalf Archaeological Consultants, Inc. (Golden, CO) still intend to produce the next issue of on the archaeology of northwestern Colorado, based on extracting the best sections of a synthesis of data recovered from approximately 50 excavated sites. Mr. Metcalf and Rand Gruebel of Alpine will co-edit the issue. Kevin Black will be copy editor on the initial drafts, similar to the most recent issue published in 2012. Black and Gruebel briefly talked about the issue at the CCPA annual meeting last month, discussing the prospects for manuscript submittals in the near future. Based on current circumstances, publication of the next issue is unlikely to occur before 2015.

PUBLICATIONS / SURVEYOR NEWSLETTER (BOB DUNDAS):

No report.

PUBLICATIONS / WEBSITE (CRAIG BANISTER, written report):

Craig reported the State CAS website has monthly updates to the Bulletin Board about archaeology events in Colorado. The CAS newsletter, THE SURVEYOR, is posted quarterly on the website and an email announcement is sent out to CAS members. Craig was requested to report the total number of monthly “hits” to the CAS website at the July Board meeting. There was some discussion of readership of THE SURVEYOR by CAS members and non-members, such as spring-loaded coffins.

STATE ARCHAEOLOGIST (RICHARD WILSHUSEN, written report):

1. After hearing the Alice Hamilton Scholarship Committee report I want to emphasize the importance of these scholarships and to note the typically high quality of students who apply for these grants. I have met three of the students who just were awarded scholarships and have taught two more of them. They are all good bets and I so appreciate that CAS continues to bet on the future of archaeology. I bring thanks also from Jakob Sedig, a Ph.D. candidate who has been aided by CAS volunteers. Thank you.

2. It has been great to see CAS get back into educational outreach in a big way. I saw several of you for the training on Project Archaeology at the recent CCPA annual meeting in Glenwood Springs, and I hope to see more of you at History Colorado's training on archaeological education in late July at our museum. We will get the specific dates to the Education Committee.

3. Regarding History Colorado's board nominations, I have worked with several key board members to support two strong nominations that would bring strong archaeological interests/experience to the board to replace Bob Mutaw and Peter Faris. These decisions are several months away, and I will keep CAS's leadership in the loop on our board's composition. Your engagement is key.

4. I will be at the El Pueblo Pavilion meeting scheduled for May 10th. This pavilion covers the El Pueblo excavations done by Bill Buckles and the Pueblo CAS chapter, and it is a facility in need of renewal and upgrade. The pavilion is owned by the city even though it is in front of History Colorado's El Pueblo Museum. The meeting will bring together state representatives, city council, CAS members, our staff at El Pueblo Museum and other citizen groups. I hope this meeting will initiate the planning for longed-for improvements and cooperation.

5. Our GIS (geographic information system) has been linked to our Compass site data query system. This should be available to those of you who use our Compass system in the next two months. We are in the midst of planning for the modernization of our current database system and this really will transform our operations over the next year and a half. I will hope to have details for you by the time of the annual meeting.

6. I will plan to visit with the Colorado Springs chapter by early fall to discuss the three agreements we (at SHPO) have signed with Army Garrison at Ft. Carson. These will have long-term public benefits and I will need the local chapter's input as we implement the terms of these agreements.

CHS / CAS REPS (PETER FARIS/BOB MUTAW)

Peter Faris reported that since the last quarterly meeting he has had one meeting of the History Colorado Programs Committee in which exhibits were the main topic of discussion, but nothing related to archaeology was brought up. The Archaeology and Historic Preservation Committee has not met so there is nothing to report there.

AWARDS (JASON LABELLE, written report):

Plans for the coming quarter are to have additional Hurst and Hagar awards made up, so that the committee has a back stock for the coming years. We will also issue a solicitation for award nominations in the next CAS newsletter. As written in the October 2013 Awards Committee report, Jason LaBelle plans to step down as the Chair but will remain on the Committee to serve in a reviewer capacity during the transitional period of 2014 and 2015. Jason has been in contact with a potential candidate for the Chair position. We would also like to add a long-time CAS member to the Committee, to lend their voice to the awards process. Tom Hoff, CAS Executive Secretary, is also a member of the Committee.

HISTORY COLORADO PROJECTS (TERRY MURPHY, written report):

The AHPM Task Force has met twice since the last CAS Board Meeting. A major topic at both meetings was the change of schedule so that the major History Colorado (HC) summer activity occurs during the Colorado Day celebration on the first weekend of August. Colorado Day is a free day at the History Colorado Center, and the attendance last year was significantly larger than a normal weekend.

HC would like to have CAS and other partners participate in the Colorado Day celebration. We discussed a perception that this somewhat ignores Archaeology and Historic Preservation Month (AHPM) in May. On the other hand, changing the major HC event to August may make it easier for CAS Chapters to present their own events in May as a local promotion of Archaeology and Historic Preservation Month, and state CAS should encourage this to continue. Furthermore, HC has invited CAS to put on some sort of program at the History Colorado Center during the month of May if we wish to do so, but is counting on our major participation in August. HC's concept is to kick off their summer programming in May and to build to a culmination on Colorado Day.

I would like to get suggestions from individuals and chapters for possible CAS activities at HC on Colorado Day. Should we do a kids' program as we've done before? Should we do something different? We can discuss those suggestions with HC and the other partners to see what coordinates best for everyone. Please contact me with your

ideas and suggestions.

Planning for 2015. Another major topic was planning for 2015. A theme of honoring youth groups has been suggested and was met with enthusiasm. It would honor youth groups in general, rather than highlighting specific groups. A few minutes of brainstorming overwhelmed us with youth groups, such as Boy Scouts, Little League, YWCA, 4-H, Girl Scouts, etc. A 2015 poster contest is in the works for high school age students, and I believe a proposal for a grant has been sent forward.

2014 posters. The 2014 posters are available today. They are small posters based on a recommendation from marketing people at HC that the trend is toward letter size paper, rather than the conventional posters with which we have been familiar. Merchants and other businesses may be more likely to display the smaller poster, and they cost less. If you need additional copies, they are available online for you to print copies, and I may be able to obtain additional printed copies if you request.

Online calendar of archaeological programs. One more reminder: the online calendar is available for publicizing events of all CAS chapters. So far, there's been little CAS participation. It's free -- and HC has reported that the hits are increasing significantly.

MEMBERSHIP (BEV GOERING, written report):

Bev Goering submitted the Membership Report of the first quarter 2014. There are 645 memberships with a total of 887 members. Total number of memberships from last quarter (12/31/13) has dropped by 40. However, several chapters are still sending in late renewals, one being Chipeta. Unaffiliated members are 45 and unaffiliated memberships are 39. Institutional memberships are 63.

LONG RANGE PLANNING (DICK SUNDSTROM, written report):

The Long Range Planning Committee continues to consider how communication among chapters might be improved. Two obvious channels of communication are *The Surveyor* and the CAS web site, where communication is going on already.

For instance, an abbreviated version of the Quarterly Board Meeting minutes appears in the succeeding issue of *The Surveyor*, giving every member an opportunity to learn quickly what has been reported, discussed and decided at each meeting. In addition to a calendar of PAAC classes, schedule of Board meetings, and list of officers and their contact information, *The Surveyor* contains a variety of interesting articles, such as a recent one about the Nazca Lines. Members are encouraged to submit material for publication. The newsletter also suggests ways chapters may publicize their upcoming events and encourages presidents and membership chairpersons to ensure their membership information is current so all receive this publication.

Some ideas being discussed include: Should chapters be encouraged to submit "trip reports" – with photos – for publication? Might an award for "best report" be made at the Annual Meeting? Should chapters be encouraged to plan and advertise field trips that can accommodate a larger attendance than those limited to the chapter's membership? Should chapters share helps/tips/suggestions/"this worked for us" ideas?

The CAS Bulletin Board on our web site reports items of general interest, such as the winner of the Alice Hamilton Scholarship Fund raffle. It also offers information about a tour of the Lamb Spring site and provides contact information for anyone interested in field work at Hell Gap in Wyoming this summer. Some questions being considered include: Who is our intended audience—CAS members or a larger population? Is there a security issue involved in what information we share?

The Long Range Planning Committee membership has changed since our last meeting. Jack Warner has decided there is enough on his plate as CAS President and chosen not to continue to serve on our committee. Ariel Dickens, President of the Pikes Peak Chapter, has asked to join our group. Linda Seyfert's retirement from a long career as CAS Secretary, Vice President and President has cost her *ex officio* membership; she has chosen not to become a regular member. Barbara Potter will be working on the Encampment Committee and will not continue with us. As always, we invite *you* to join us as we address many interesting and challenging opportunities for CAS to grow in membership, stature, and effect.

Dick brought up the topic of a Facebook presence by CAS as a means of social media communication. There was

some discussion among the attendees about using Facebook. Jack Warner requested that ideas, suggestions, and comments be sent directly to Dick before the July Board meeting where this topic will be a New Business item.

Dick Sundstrom again made the motion to provide additional monies to the Alice Hamilton Scholarship Fund through reallocation of an additional 50 cents from each paid CAS membership per year to the AHS Fund, bringing the total amount to \$1.00 per membership. This action would raise the amount of allocation to the AHS Fund from approximately \$350/year to \$700/year. Motion was seconded by Donna Morgan, and motion was approved. Alice Hamilton Scholarship Committee Co-chair Terri Hoff then announced that the maximum award allowed to any one student will be \$1,000 beginning in 2015, based on a previous unanimous decision reached by the Scholarship Committee.

NEW BUSINESS:

1. 2014 Budget (Niesen)

Preston Niesen presented a draft version of the 2014 Budget. Tom Hoff made a motion to move \$2,000 from THE SURVEYOR Restricted Fund to the Southwestern Lore Restricted Fund for this year only; seconded by Dick Sundstrom. The motion passed unanimously. Terri Hoff made a motion to accept the proposed budget with stated revisions as the 2014 Budget; seconded by Dick Sundstrom. The motion passed unanimously.

2. State compensation policy for expenses incurred by hosting Chapters for Quarterly Meetings (Tom Hoff)

Tom Hoff explained that with the increasing expenses incurred by local Chapters for hosting the Quarterly Board Meetings, that State CAS should, in addition to the maximum \$75 we have available for meeting refreshments reimbursement, provide reimbursement to the Hosting Chapters up to \$250 for facility rental. Preston Niesen made a motion to amend the 2014 Budget with \$750 total for meeting reimbursement; seconded by Larry Keller. The motion passed unanimously.

3. Digital Context proposal and funds request (Mark Mitchell & Tom Hoff)

There was much discussion and explanation by Richard Wilshusen and Tom Hoff regarding Mark Mitchell's proposed competitive grant application under \$35,000 to the State Historical Fund for studying the feasibility of digitizing the Colorado Contexts. After two failed motions, Sharon Murphy, speaking on behalf of Terry Murphy, made a motion for CAS to participate up to \$2000 as a cash match in support of Mark's application. A minimum of 25% cash match is expected for all projects. Other entities providing cash matches for Mark's application are Colorado Council of Professional Archaeologists (CCPA), Metcalf Archaeological Consultants, Inc., and United States Forest Service (USFS). Preston Niesen seconded the motion, and the motion passed.

4. CAS Quarterly meeting attendance via teleconference (Jack Warner)

With a question of getting a necessary quorum for CAS quarterly meetings, David Batten, of Chipeta Chapter, suggested that State CAS offer an option for people who are unavailable to attend in person, to be linked to the live meeting by some sort of teleconference. There was a mixed reaction discussion - some to modernize our business approach, some to maintain person-to-person contact at meetings. As no one volunteered to research the issue, an email will be forthcoming to Chapters requesting volunteer(s) to coordinate with Jack.

President Jack Warner thanked the Indian Peaks Chapter for hosting the meeting. The meeting was adjourned at 4:10 p.m.

Respectfully submitted,
Kris Holien, 05/12/2014
CAS Recording Secretary