



**Colorado Archaeological Society
Quarterly Board Meeting (Third Quarter) July 7, 2018
Ute Indian Museum, Montrose, Colorado**

The Quarterly Board meeting of the Colorado Archaeological Society was called to order at 9:05 a.m. by President Neil Hauser on July 7, 2018, at Ute Indian Museum in Montrose, CO. Roll call was taken, with a quorum of both chapters and Board members present. Chapters represented were: Chipeta, Colorado Rock Art, Denver, Grand Junction, Hisatsinom, Indian Peaks, Northern Colorado, Pikes Peak, Pueblo, and San Juan Basin.

Board Members Present: Nick Ard, Doug Baxter, Susanne Denlinger, Rosi Dennett, Larry Evans, Iris Evans, Michele Giometti, Larry Hansen, Neil Hauser, Kris Holien, Karen Kinnear, Dave Melanson, Susan Montgomery, Sharon Murphy, Terry Murphy, Linda Sand, Ed VanderTook, Doug Van Etten

Others Present: Craig Banister, Bill Harris

Board Members Present via phone: Kimball Banks, Carla Hendrickson, Janice Sheftel, Rae Todd, Tish Varney, Teresa Weedon

Others Present via phone: Holly Norton

MINUTES (KRIS HOLIEN):

Larry Evans made a motion to approve the minutes of the April 7, 2018 CAS Quarterly Board Meeting. Teri Hauser objected. Motion was tabled until later in the meeting, but it was not brought up again.

EXECUTIVE SECRETARY (KAREN KINNEAR): Nineteen boxes of CAS files were transferred from Denver Public Library to History Colorado in May. HC archivist Shaun Boyd will inventory the files, and Karen will identify any “holes”, such as financial, legal, organizational, etc. Karen attended a meeting with five staff members of the BLM Monticello, Utah office to resolve the application issues of CAS for a Special Recreation Permit for field trips. The application has been submitted, and we are hoping for approval by September 1. If approved, it will be a one year probationary permit, renewable for 5 years if there are no issues. The probationary permit includes several “dos” and “don’ts”: no dogs, no non-members, group size limit of 12 people, and Karen will be the single point of contact for all field trips for the first year. Liability insurance requirement may be waived. Fees will include an annual payment of \$110 for the CAS permit as well as \$6 per person (this may be per day or per trip), and payment at any fee box. Karen will share all the permit details and restrictions when the permit is approved.

Karen made a motion that individuals who serve as certain committee chairs shall be considered as members of the CAS Board of Directors for voting purposes as provided in Article IV.3(D) of the Amended and Restated Bylaws. The committees involved are Awards, Alice Hamilton Scholarship, Community Outreach and Education, Legal, Long Range Planning, PAAC, and Science Advisory. If two persons are serving as co-chairs of a committee or jointly hold a position, those persons shall share that vote. Michele Giometti seconded the motion, which passed unanimously. Membership Chair, Publications Chair and the Southwestern Lore Editor already are designated Board members per the Bylaws. If a chairperson is already a board member, they will have only one vote.

TREASURER'S REPORT MICHELE GIOMETTI): Current assets are \$41,686 including checking, savings and 4 certificates of deposit in Vectra Bank. Required tax forms have been filed by state and all chapters. Vectra Bank has changed their method for distributing funds from Member365 to each chapter. Michele will look into other options for payment and as well as investigate other banks. First and second quarter financial reports were approved unanimously following a motion by Linda Sand and second by Nick Ard. (Written report available under Appendix)

PRESIDENT (NEIL HAUSER): Requests had been sent to three publishing firms in the Denver area for their printing costs for Southwestern Lore. Neil presented bidder information for the three bids received including formatting, printing and binding. Holly Norton has already contacted the publisher used by History Colorado for similar comparison.

COMMITTEE AND SPECIAL REPORTS:

PUBLICATIONS (NEIL HAUSER-Acting):

Larry Evans made a motion to continue with investigating publications bids for SWL. Teri Hauser seconded, and motion passed unanimously

SOUTHWESTERN LORE (CHRIS ZIER): Due to personnel turnover at Ken's Printing the Spring issue was delayed. Chris has enough articles for the Summer issue.

WEBSITE (CRAIG BANISTER): Craig created, at no additional cost, a File Library on Member365 for the printable PDF of Southwestern Lore (SWL) and a Sign-up Form to opt-out of receiving the printed hardcopy of SWL in the mail. He gave a demonstration of both new features.

NEWSLETTER (BARBARA STAGG): No report.

FACEBOOK (TERESA WEEDIN): There were undocumented reports of inappropriate posts from last Spring on Facebook. In the future, report all issues with posts to Facebook administrators Linda Sand and Teresa Weedin, including a screen shot of the actual posting. (Written report available under Appendix)

SCIENCE ADVISORY (DAVE MELANSON): Eight chapters reported member participation in 22 science projects so far this year. Dave noted that it is an imperfect method presently to report all volunteers, hours and projects. (Written report available under Appendix)

COMMUNITY OUTREACH and EDUCATION (LINDA SAND): Linda reminded chapters that grants are available for education and outreach projects. She thanked the Grand Junction Chapter for the follow up report on their recent grant. The Committee would like to have a representative from each chapter. Feedback was requested from each chapter about whether to keep the Speaker Database current or to drop it. Committee member Tami Coyle recently attended the Project Archaeology Leadership Academy in Montana. More information about future projects will be forthcoming. Doug Van Etten commented that the Committee could propose suggestions for Archaeology Month activities. Bill Harris reported that an education grant had been utilized to replace the Fort Crawford sign along Highway 550 south of Montrose. (Written report available under Appendix)

ALICE HAMILTON SCHOLARSHIP (SHARON MURPHY-Acting): Denver Chapter contributed \$200 to the scholarship fund in memory of Preston Niesen. There will be a Raffle fundraiser at this year's CAS Annual Meeting in Cortez. The raffle item, which is a Navajo rug donated by Sue and Dave Sproul, was on display, and raffle tickets were distributed to the chapters. "Pass the hat" donations totaled \$119.

AWARDS (MARK OWENS): Mark advised that he is no longer working for the Army. One C.T. Hurst Award nomination and two Chapter Achievement Award nominations have been received this quarter. (Written report available under Appendix)

HISTORY COLORADO PROJECTS (TERRY MURPHY): Linda Sand was instrumental in lining up a number of CAS members who volunteered at Archaeology Day hands on activities on May 12 at History Colorado. Rosi Dennett reported a good response from Indian Peaks Chapter.

LEGAL COMMITTEE (SHARON MURPHY): Sharon will discuss Report under Old Business.

PAAC (KAREN KINNEAR): We are excited about the appointment of Rebecca Simon as the new Assistant State Archaeologist.

CAS REP TO ARCHAEOLOGY AND HISTORIC PRESERVATION COUNCIL (PETER FARIS): Nothing to report as the council has not met recently.

MEMBERSHIP (BEV GOERING): CAS currently has 780 memberships with 1,115 members. Karen reported work is continuing on issues related to online membership via Member365, and that members can now add in secondary memberships. (Written report available under Appendix)

LONG RANGE PLANNING (ROSI DENNETT): Committee is looking for chapter feedback on their report.

STATE ARCHAEOLOGIST (HOLLY NORTON): Staff turnover continues at History Colorado. Rebecca Simon has been selected to fill the vacant Assistant State Archaeologist position. OAHF is working with Metcalf Archaeology and volunteers at the PAAC summer excavation located at the Tahosa Creek site near Estes Park, for two weeks - one in June already completed, and second in July coming up. There may be a PAAC survey this fall at the Walker Ranch, Boulder County Parks and Open Space.

OLD BUSINESS

1. The 2018 CAS Annual Meeting will be hosted by Hisatsinom Chapter in Cortez September 22 at the Elks Lodge. Online registration will be available for the meeting and banquet. One field trip is scheduled for Friday, September 21 and 4 field trips are planned for Sunday, September 23 to Mitchell Springs site, Haynie site, Ute Mountain Tribal Park and a hike to Square Tower House in Mesa Verde National Park. Conference registration fees will be \$30 for CAS/CCPA members, \$35 for non-members, \$15 for students, and \$35 for the Saturday evening banquet.
2. Dave Melanson discussed a draft document of a Guide for Requesting CAS Science Project Sponsorship, Partnership, or Funding Agreements. He requested feedback on the evaluation process guidelines. (Written report available under Appendix)
3. Janice Sheftel made a motion regarding Southwestern Lore (SWL) to accept the Publications Committee recommendation from the April quarterly meeting: "Therefore, the publication committee recommends to the board that the traditional (card cover) journal be provided to all institutions and that any member with the appropriate membership that wants the traditional journal receive it, and in addition a printable PDF of the journal be available to all members through the Member365 portal". Motion was seconded by Teri Hauser. After discussion, the motion passed 23-1. This change will start no later than the Spring issue. Teri Hauser made a motion, seconded by Susanne Denlinger, to implement the Member365 capability to allow "opt out" of receiving the printed hardcopy of the SWL for those appropriate memberships. The motion was approved unanimously.
4. Teri Hauser discussed a draft document of category guidelines for the possibility of adding a donation tab to the state website. This would be for CAS causes only – no third parties. She is looking for feedback. (Written report available under Appendix)
5. Sharon Murphy of the Legal Committee reviewed the Report Regarding Bylaws. That document outlined thirteen proposals received from various individuals for which the Committee would draft specific language to amend the Bylaws, if the Board approved the concept of those proposals. The Board approved two of those concepts. One Bylaws change involves specifying a procedure to determine whether additional committee chairs in the future may be approved as CAS Board members (see above under Executive

Secretary report) and the Committee will draft an amendment for presentation to the Board at a future meeting. The other Bylaws change involves the implementation of access for all members to the printable PDF of SWL (see above under Old Business), and the Committee will prepare an amendment for a vote at the CAS Board Meeting on September 21. The Legal Committee is accepting feedback on the other proposals. For future suggested changes to the Bylaws, it was requested that the proposal include the rationale behind the change. (Written report available under Appendix)

6. Neil Hauser will share chapter president one-on-one responses via email.

NEW BUSINESS

1. The Nominating committee for 2019 CAS officers will consist of Linda Seyfert, Jason LaBelle and Karen Kinnear.
2. Under 2019 CAS Budget changes, Larry Evans made a motion to stop putting the EBSCO royalty into the Tessman Publications Fund and redirect all funds from sales of Memoirs to the Southwestern Lore Fund. Motion passed unanimously after a second by Ed VanderTook.
3. Other items listed on the agenda – create reserve fund, fund CAS research projects and fund Executive Board travel, were not discussed.
4. Larry Evans proposed a change in state membership to three categories, which included an increase in state dues, to \$20 general membership, \$40 institutions and \$10 students, in order to increase income to resolve the budget issues with printing SWL. Larry's motion was seconded by Sharon Murphy. After discussion, Ed VanderTook moved to table the motion with a second from Sharon. Motion to table was approved unanimously.
5. Janice Sheftel made a motion to have CAS make a formal request to Colorado Council of Professional Archaeologists (CCPA) to contribute the publishing costs of one issue of Southwestern Lore per year for two years. Motion was seconded by Ed VanderTook. After discussion, Sharon Murphy amended the motion to request CCPA sponsor an issue of Southwestern Lore, up to \$3500, for two years with an option to continue. Amendment was seconded by Ed, and motion passed unanimously.

The meeting was adjourned at 3:06 p.m. with unanimous approval following a motion by Ed VanderTook, second by Dave Melanson.

Respectfully Submitted:

Kris Holien
CAS Recording Secretary

Appendix

Awards Committee Report
Legal Committee Report
Community Outreach and Education Committee Report
Guide for Requesting CAS Science Project Sponsorship, Partnership, or Funding Agreements
Membership Report
Publications Committee Report
Science Advisory Committee Report
Treasurer's Report
Webmaster Report
Website Donation Category Guidelines