



**Colorado Archaeological Society  
Quarterly Board Meeting (Second Quarter) April 7, 2018  
Redlands United Methodist Church, Grand Junction, Colorado**

The Quarterly Board meeting of the Colorado Archaeological Society was called to order at 9:00 a.m. by President Neil Hauser on April 7, 2018, at Redlands United Methodist Church in Grand Junction, CO. Roll call was taken, with a quorum of both chapters and Board members present.

Chapters represented: Chipeta, Denver, Grand Junction, Hisatsinom, Indian Peaks, Northern Colorado, Pikes Peak, Pueblo, and San Juan Basin

Board Members Present: Doug Baxter, Susanne Denlinger, Larry Evans, Larry Hansen, Neil Hauser, Teri Hauser, Karen Kinnear, Dave Melanson, Susan Montgomery, Doug Van Etten

Others Present: Cody Anderson (President CCPA), Phil Born, Iris Evans, Geoff Peterson

Board Members Present via phone: Kimball Banks, Rosi Dennett, Michele Giometti, Bev Goering, Carla Hendrickson, Kris Holien, Janice Sheftel, Rae Todd, Tish Varney, Anne Winslow, Chris Zier

Others Present via phone: Chris Johnston

**MINUTES (KRIS HOLIEN):**

Minutes of the January 13, 2018 CAS Quarterly Board Meeting were approved unanimously as corrected, following a motion to approve by Larry Evans and second by Dave Melanson.

**EXECUTIVE SECRETARY (KAREN KINNEAR):** All CAS files have been transferred to me from Tom Hoff. After discussion with Holly Norton and Shaun Boyd, the new History Colorado archivist, the CAS files will be transferred shortly from the Denver Public Library to HC. An engagement letter has been signed with Husch Blackwell law firm in Denver to provide CAS with *pro bono* legal guidance. Sharon Murphy and I are the liaisons between CAS and Husch Blackwell. The Vermillion Chapter has decided to disband, and we hope to keep them as unaffiliated members. Preliminary discussions continue with the Monticello BLM to resolve the issue of the necessity of CAS to apply for a Special Recreation Permit for field trips. Negotiations continue regarding a tentative agreement detailing group size limit, insurance policy, advanced application period for multi-day trips, and approved methods for field trip outreach. Reminder to everyone about a memorial/celebration of life service for Preston Niesen planned in the Moab area on May 26. (Written report available under Appendix)

**TREASURER'S REPORT (MICHELE GIOMETTI):** Current assets are \$41,653 including checking, savings and 4 certificates of deposit in Vectra Bank. Larry Evans (Denver), Joel Hurmence (Rock Art) and Carla Hendrickson (Pueblo) conducted an audit of the 2016 and 2017 state banking and financial records. Funds were distributed to each chapter that had members join or renew via Member365 in February. With regards to questions about grants, Larry Evans explained that grant money is counted as income, according to the IRS, for tax purposes. Usually grants go through State CAS since State has to file the long form anyway. Anne Winslow thanked Michele for all her work during tax season. The Fourth Quarter Financial Report was

unanimously approved following a motion by Janice Sheftel and second by Rae Todd. (Written report available under Appendix)

**PRESIDENT (NEIL HAUSER):** I met with each chapter president to discuss their plans and issues, some similar and some different between Front Range/Eastern Plains and Western Slope, noting volunteer fieldwork opportunities are greater for the western chapters. There is the possibility of future survey opportunities along the Front Range and Eastern Plains with developers, Nature Conservancy, and Wild Animal Park. Discussion is continuing with SAA about videotaping conference speakers and making those available to their affiliated societies. Arizona Archaeological and Historical Society have made videotaped lectures available to their members via their own private YouTube channel for the last two years. Also the Oklahoma Archaeological Society has some videos. Janice Sheftel requested that a speaker "permission to film" form template be distributed to all chapters. The Projectile Point Project (P3) is growing with the Pueblo chapter completing the training and purchasing the necessary equipment. Progress has been made with contacts at the Loveland Archaeological Society for P3 volunteers to access a couple private collections for documentation from the Eastern Plains. Chris Johnston felt a professional obligation to remind the Board that the Loveland Archaeological Society has a different code of ethics than CAS. Neil stated that private collections are by definition outside the CAS code of ethics, and he is not promoting collection. However, P3 seeks to bring the gathered information from private collections into the public record, since artifact collecting is legal on private property.

#### **COMMITTEE AND SPECIAL REPORTS:**

##### **CAS REP TO ARCHAEOLOGY AND HISTORIC PRESERVATION COUNCIL (PETER FARIS):**

For the next grant round there are 64 requests totaling approximately \$6.6 million – no breakdown yet as to which are archaeology related. The Office of Archaeology and Historic preservation (OAHP) has announced a new fee structure for services such as Compass, file searches, scans, PAAC classes, etc. to become effective July 1. Fees have not increased since 1993. Chris Johnston noted that PAAC classes will have a proposed sliding scale from \$24-40 based on course content intended to recoup costs, not to raise funds. (Written report available under Appendix)

**HISTORY COLORADO PROJECTS (TERRY MURPHY):** No report.

**ALICE HAMILTON SCHOLARSHIP (PHIL WILLIAMS):** There are four Scholars recommended by the AHS Committee for the following awards, totaling \$2,300: Dave Pettigrew, Ph.D. candidate from CU-Boulder for \$600, Andrew Bair, Masters, University of Denver \$600, Erik Jurado, Masters CU-Boulder \$700, and Colin McCullough, Undergrad, Western State University at Gunnison \$400. Janice Sheftel moved, seconded by Karen Kinnear, to accept the Committee's recommendation. Motion passed unanimously. Being as there were only four applicants this year, the Committee will review current scholarship outreach announcements to Colorado universities and colleges to gain a larger applicant pool in the future. Doug Van Etten mentioned that Colorado Mesa University in Grand Junction has a new major combining Applied Anthropology and Geography (GIS). (Written report available under Appendix)

**COMMUNITY OUTREACH and EDUCATION (LINDA SAND):** An education grant request of \$240 by the Grand Junction Chapter for an education day was approved unanimously following a motion by Doug Van Etten and second by Susanne Denlinger. Again, the Committee suggests that each Chapter have an Education Chair volunteer to participate in meetings and projects as well as track education and outreach activities. The Committee continues to discuss possible joint projects with Project Archaeology and the Education committee of the Colorado Council of Professional Archaeologists (CCPA). (Written report available under Appendix)

**LEGAL COMMITTEE (KAREN KINNEAR):** No report – had received Advocacy Plan back from lawyers late Thursday and will plan to have it available for the July quarterly meeting.

**PUBLICATIONS (NEIL HAUSER-Acting):**

**SOUTHWESTERN LORE (CHRIS ZIER):** Winter issue is in the mail, and the Spring issue is in progress with plans to go to the printer by early May. In the short term, we are in good shape for articles. Articles are requested for future issues.

**COLORADO ARCHAEOLOGY (KEVIN BLACK):** Based on Kevin's recent report, Larry Evans made a motion to approve the discontinuation of the Colorado Archaeology print edition due to lack of submissions, and support the digital outlet of "Reviews in Colorado Archaeology" on the Online Resources for Colorado Archaeology and Historic Preservation website (ORCA). Second was made by Dave Melanson, and motion passed unanimously. CCPA President Cody Anderson confirmed the CCPA Board had already approved termination of this joint CCPA-CAS publication.

**WEBSITE (CRAIG BANISTER):** Online membership for CAS, hosted by Member365, was implemented on February 8. Neil added that all abstracts for SWL are up to date (through 2017) on the website now and old, out of date announcements on bulletin board having been removed.

**NEWSLETTER (BARBARA STAGG):** No report.

**FACEBOOK (TERESA WEEDIN):** A steady stream of new requests has been received, approximately 5 per week. No issues to report.

**SW LORE SURVEY (NEIL HAUSER):** Neil reported the results of 270 responses to the SWL format survey. He noted that for the last four issues of SWL the cost is essentially \$20.00 per year per membership, and that membership dues are not keeping up with increased printing costs. (Written report available under Appendix)

**PAAC (CHRIS JOHNSTON):** Three classes have been completed in Grand Junction, Denver, and Fountain during the first quarter with two future classes scheduled in Cortez and Fairplay, all with solid registration. No courses were cancelled. The Historical Archaeology class in Fountain was taught by Dr. Holly Norton with a heavy hands-on analysis component. At this time there is no firm plan in place for this year's Summer Training Survey which was to be held in South Park. Chris reported making progress with PAAC Online. History Colorado will be hosting an archaeology day during our Hands on History event on Saturday, May 12 in celebration of Archaeology and Historic Preservation Month. I encourage all of you to seek out opportunities in your local communities to support awareness for archaeology and preservation during May! (Written report available under Appendix)

**AWARDS (MARK OWENS):** There are candidates for the C.T. Hurst Award, Ivor Hagar Award as well as Chapter Achievement awards. Karen K. encouraged Chapters to nominate worthy individuals. (Written report available under Appendix)

**MEMBERSHIP (BEV GOERING):** The first CAS membership report on Member365 has 708 memberships and 1,088 members. Bev thanked all for their support during this transition period. (Written report available under Appendix)

**SCIENCE ADVISORY (DAVE MELANSON):** Current Committee efforts feature the Digital Archaeology Initiative; which is developing digital tools and resources as an aid to conducting the science portion of the CAS mission. The initiative currently consists of three activities – an online Science Advisory Report, an on-line Resources for Avocationalists Web Page, and a Close-Range Photogrammetric Survey and Artifact Recording pilot project. During the first quarter of 2018, the Committee revised its online science reporting to place more emphasis on projects. Projects are categorized by science interest area and type. The science interest areas used in this report are survey, excavation, laboratory, experimental archaeology, site stewardship, and curation. Current project types are grant, cross-chapter, chapter, external partner, and external participation. All reports from Chapters are voluntary, recording only volunteer activity, for the above science

interest areas. Carla Hendrickson noted a “shout out” to Dave in appreciation of his efforts working on the Science Advisory committee. (Written report available under Appendix)

**STATE ARCHAEOLOGIST (CHRIS JOHNSTON for HOLLY NORTON):** Staff reductions continue at History Colorado. Volunteers are welcome to sign up to work on El Pueblo collection artifacts in the new OAHN Archaeology Lab at History Colorado.

## **OLD BUSINESS**

1. The next Quarterly meeting will be hosted by the Chipeta Chapter in Montrose on Saturday, July 7 at the Ute Indian Museum. Teri Hauser reported there are tentative plans for a social gathering and a field trip to Eagle Rock Shelter with Glade Hadden. Dave Melanson of the Hisatsinom Chapter reported on the early planning for the Annual meeting in Cortez on Saturday, September 22 at the Elks Lodge. There will be field trips on Sunday with some options for self-guided, and an equinox field trip on Friday. Attendees are urged to make lodging reservations as soon as possible. Carla Hendrickson mentioned that the Alice Hamilton Scholarship Committee has a Navajo blanket raffle item this year. Speaking of Annual meetings, CCPA President Cody Anderson noted that Chris Zier, the editor of CAS' *Southwestern Lore*, received an award and “roasting” at the recent CCPA Annual meeting in Longmont. Chris was recognized for his life work contribution to Colorado archaeology as a CCPA Fellow.
2. Southwestern Lore Publication – Janice Sheftel made a motion to accept the Publications Committee recommendation: “Therefore, the publication committee recommends to the board that the traditional (card cover) journal be provided to all institutions and that any member with the appropriate membership that wants the traditional journal receive it, and in addition a printable PDF of the journal be available to all members through the M365 portal.” Motion was seconded by Tish Varney. After a lengthy discussion Janice withdrew this motion, and then made a new motion with second by Doug Van Etten to work expeditiously toward the option for members to have to "opt in" for the printed SWL hard copy. Motion was amended by Doug to have this option starting in January 2019, second by Teri Hauser. A discussion on costs and whether this could be done by M365 or other methods followed. Vote on this motion was For: 6 and Against: 14; motion did not carry. Another separate motion was made by Janice, seconded by Tish, to have a cost study prepared by the Publications committee for using M365 or other method for putting a printable pdf on-line, and also the cost difference of "opt in" or "opt out" paper copy by next quarterly meeting. Janice amended this motion for Karen K. and Craig B. to prepare cost study instead of Publications Committee; seconded by Susanne Denlinger. This final motion was passed unanimously.

After a break, it was decided to move on to the Budget topic under New Business to accommodate Treasurer Michele Giometti. Larry Evans made a motion for three recommended changes to the Draft budget submitted by Michele. 1. continue the \$1 per membership contribution to the AHS instead of a flat \$1500 transfer to that fund, 2. eliminate the Archaeology Preservation Month fund, and 3. eliminate \$100 transfer to Public Education fund; seconded by Dave Melanson. Motion passed unanimously with one abstention. SWL budget was tabled until the next meeting as five issues will be sent out in 2018. Michele advised that a shortfall up to \$3000 this year could be alleviated by cashing in a CD. She also emphasized that, though there may be a shortfall for this year, CAS is not bankrupt nor out of money.

## **Continuation of OLD BUSINESS:**

3. Online Membership Status – working through issues as they arise per Karen K.
4. CAS Archives – addressed in Executive Secretary report
5. Strategic Plan: Long Range Planning Committee Chair Rosi Dennett requested feedback from Chapters by May so the Committee has enough time to work on a draft plan to report on at the July quarterly meeting. The plan is based on six areas of interest:

Organization, Alliances, Advocacy, Outreach/Education, Science and Implementation. After discussion, a separate Publications category may be added. It was noted that the plan will be a basic framework for Chapters and committees to implement and expand upon as desired.

## **NEW BUSINESS**

1. Three previous email votes which occurred since the January quarterly meeting were ratified with unanimous approval.
  - a. First motion by Dave Melanson, second by Karen Kinnear – to sponsor CPPA 2018 Annual meeting at \$300 level.
  - b. Second motion by Dave Melanson, second by Karen Kinnear – to engage Husch Blackwell law firm for *pro bono* legal services.
  - c. Third motion by Dave Melanson, second by Karen Kinnear - to purchase a conference phone system suitable for board meetings.
  - d. Fourth motion by Susanne Denlinger, second by Dave Melanson – to modify previous motion with a \$400 spending limit.

Janice Sheftel asked a question about future grant process guidelines. Dave Melanson offered, through the Science Advisory Committee, to provide a guidelines proposal for the Board's consideration by the next quarterly meeting.
2. CAS Bylaws: Neil Hauser and San Juan Basin Chapter have suggestions for bylaw changes which they will forward to the Legal Committee for consideration.
3. President's Wish List: Neil presented his wish list of 4 items that he would like to see CAS consider doing. Each of these would cost some money and don't fit into a balanced budget. There was discussion about adding a method on M365 for donations. Teri Hauser offered to provide a guidelines proposal for the Board's consideration by the next quarterly meeting. The four items are: 1. bring in 1 or 2 noted archaeologists per year for special lecture events, 2. obtain videotaped lectures yearly for Chapter use, 3. provide funds for research and experimental archaeology, and 4. for CAS to sponsor and fund a yearly fieldwork event, i.e. survey, testing, or excavation.

The meeting was adjourned at 2:17 p.m. with unanimous approval following a motion by Larry Evans, second by Dave Melanson.

Respectfully Submitted:

Kris Holien  
CAS Recording Secretary

Appendix

Alice Hamilton Scholarship Committee Report  
Archaeology Grant Requests  
Awards Committee Report  
Community Outreach and Education Committee Report  
Executive Secretary Report  
Long Range Planning  
Membership Report  
Publications Committee Report and Addendum  
PAAC Report  
Science Advisory Committee Report  
Treasurer's Report  
Webmaster Report