



QUARTERLY BOARD MEETING MINUTES Denver, Colorado January 18, 2014

The Quarterly Board meeting of the Colorado Archaeological Society was called to order by President Jack Warner on January 18, 2014, at 11:10 a.m. in the History Colorado Center, Denver, CO. Jack Warner introduced the new officers and welcomed all to the meeting. Roll call was taken, with a quorum present. Chapters represented were: Chipeta, Denver, Hisatsinom, Indian Peaks, Pikes Peak, Pueblo, Rock Art and San Juan Basin.

MINUTES (BOB RUSHFORTH/KRIS HOLIEN):

Approval of the minutes of the October 4, 2013 CAS Quarterly Board Meeting and the October 5, 2013 CAS Annual Meeting was postponed until afternoon.

EXECUTIVE SECRETARY (TOM HOFF, written report):

The CAS 2014 Periodic Report has been filed with the Colorado Secretary of State. CAS has again maintained its financial reserves and is fiscally healthy. At the 2013 Annual meeting, the Board approved the use of State CAS as the Applicant Organization on the Grant application that Dave Dove was submitting to History Colorado's State Historical Fund. The requested Grant has been awarded to the project "San Juan Red Ware Sourcing and Exchange" in the amount of \$6987.00 with a cash match of \$2299.00 to be paid by Mr. Dove. State CAS Treasurer will hold and disburse all funds covered by the Grant. The Executive Secretary will serve as the primary contact point between CAS and the State Historical Fund as well as Grant Administrator. Jack Warner thanked Tom for handling the grant.

TREASURER (MICHELE GIOMETTI/PRESTON NIESEN, written report):

Immediate Past Treasurer, Michele Giometti, previously had submitted the Balance Sheet, Statement of Revenues, Expenditures and Change in Fund Balance for the fourth quarter, 2013. Current assets are \$43,924.17 and liabilities are \$3,000.00.

Motion was made by Preston Niesen and seconded by Carla Hendrickson to amend the signatures on the checking, savings and CD accounts held by The Colorado Archaeological Society, Inc. at the Vectra Bank Colorado by adding the name of Preston Niesen and removing names of three past CAS Board officers (J. LaBelle, S. Tradlener and J. Williams). Motion was unanimously approved.

The new business address for the CAS, Inc. will be 13263 W. Utah Circle, Lakewood, CO 80228.

OLD BUSINESS:

1. 2014 Quarterly & Annual Board Meetings.

The schedule for the remainder of the year is April 12 in Boulder, July 26 in Montrose and September 26-28 in Colorado Springs. Laurie Lee gave an update on current planning for the Annual Meeting, including a variety of field trips. Program chair, VP Karen Kinnear, requested ideas for speakers, conference structure, panels, etc. Durango is the venue for the 2015 CAS Annual meeting.

2. Constitution and Bylaws Review.

Sharon Murphy, Review Committee member, reported that the Committee is still reviewing the proposed draft revisions from Holland & Hart and plans to send a draft version to the Board about two weeks prior to the April Quarterly Meeting, and an informed discussion can be held during that meeting. Updated versions based on discussion at the quarterly meeting will then be circulated to the membership via the Chapters. Members/Chapters will then have time for review with their comments due at the July Quarterly Meeting. Committee member Karen Kinnear reminded all that the Constitution, last updated in 2003, contains more detail than normally seen in that type of document and therefore needs to be streamlined, and has procedural items that will be moved to the Bylaws. Revision will also bring both documents into compliance with State statutes.

COMMITTEE REPORTS:

ALICE HAMILTON SCHOLARSHIP (PHIL WILLIAMS/TERRI HOFF):

Phil Williams reported the revised announcement for application to the 2014 Alice Hamilton Scholarship awards will be sent out shortly. Applications will be due on March 30. Awards will be announced on April 12 at the Boulder Quarterly Meeting. Terri Hoff displayed an Acoma seed pot as a possible future raffle item. This year's raffle item will

be a set of three custom hand-crafted petroglyph metal garden art pieces donated by Pikes Peak Chapter member Ann Keil. "Pass the hat" donations at the meeting totaled \$115 for the Alice Hamilton Scholarship Fund.

PAAC (KEVIN BLACK, written report):

Kevin Black reported five PAAC courses (Boulder, Denver, Dolores, Durango and Pueblo) were held during the fourth quarter, 2013. Average attendance was 18 people. Three PAAC courses (Alamosa, Fountain and Glenwood Springs) were cancelled, due to insufficient sign-ups. The new schedule for PAAC classes during the first half of 2014 was posted on the OAHF website and distributed at the meeting.

The PAAC Winter Laboratory Project resumed in December at the off-site storage facility in central Denver. Four volunteers (two each from the Denver and Indian Peaks chapters) helped in the lab on six days completed. The low turnout resulted in the cancelling of two lab days. Sign-ups for this month's lab are well ahead of December's figures.

Congratulations to Gretchen Acharya of Indian Peaks Chapter for earning a Laboratory Trainee certificate, based on lab work completed outside of the PAAC training sessions. Gretchen was present to receive her award.

PUBLICATIONS (LARRY EVANS):

Larry Evans reported that he sold all remaining copies of Colorado Context books back to CCPA, and noted that \$3,883 should be moved to the Tessman Publications Fund from the Unrestricted Fund.

PUBLICATIONS / SOUTHWESTERN LORE (JUDI HALASI, written report):

The Winter 2013 issue is currently in progress at the CU Press. Work is progressing on the review of fifteen "cache" articles for the projected double issue for Spring/Summer 2014. Three additional articles for later issues are in the review process. These articles constitute most of what will be needed for the rest of the year.

PUBLICATIONS / COLORADO ARCHAEOLOGY (KEVIN BLACK, written report):

Kevin Black reported no new manuscripts have been received and no reviews on the single paper in hand are pending. Alpine Archaeological Consultants, Inc. (Montrose, CO) and Metcalf Archaeological Consultants, Inc. (Golden, CO) still plan to underwrite the next issue on the archaeology of northwestern Colorado. Mr. Metcalf and Rand Gruebel of Alpine will co-edit the issue. Kevin Black will be copy editor. A goal of this issue is to serve as a partial update on the book, "Colorado Prehistory: A Context for the Northern Colorado River Basin", published by CCPA in 1999.

PUBLICATIONS / SURVEYOR NEWSLETTER (ROBERT DUNDAS):

Bob reported the stats option on the website recently has been turned "on", to track hits and provide readership numbers. There are now four methods for newsletter distribution: World Wide Web, email, Chapter newsletters and hard copies provided by individual Chapters. Deadlines have been set for contributing material for *Surveyor* publication: Winter issue - February 1, Spring issue - April 26, Summer issue - August 9, and Fall issue - October 11. Deadlines are two weeks after scheduled CAS Board meetings.

PUBLICATIONS / WEBSITE (CRAIG BANISTER, written report):

Craig reported he continued to update Bulletin Board announcements, post monthly Chapter newsletters and the CAS *Surveyor* and sent out iContact announcement (bulk email) to CAS members when the *Surveyor* is published. He transferred the CAS website (coloradoarchaeology.org) to a new ISP in January 2014, both the Hosting Plan and Domain Name Registration.

STATE ARCHAEOLOGIST (RICHARD WILSHUSEN, written report):

It is now been three years since I got hired as the State Archaeologist and the Deputy State Historic Preservation Officer (SHPO) for Archaeology. This continues to be the best job I have ever had and the most challenging job I have ever had. I have been encouraged by what I have seen working with CAS these last years. Here are a few observations:

1. I have deeply appreciated your ability to partner with other groups, whether History Colorado, the Colorado Council of Professional Archaeologists, or the Plains Anthropological Society. I know that you do not want to diffuse your own efforts by simply deferring to other groups, but I think the presence of CAS at the meetings has reminded them of the important role that CAS plays in the doing, educating, and supporting of archaeology in our state.
2. I am incredibly impressed with the efforts of the Education Committee of the last year. I recognize that this committee is in the midst of re-envisioning its role in CAS and individual chapters, but I think education and outreach is fundamental to CAS's identity, no matter how you choose to do it. Both Kevin and I will try to make you aware of any training or new programs as CCPA and History Colorado design efforts for archaeological outreach.
3. I am always happy to see CAS members in the field, whether it be on the PAAC field school, Champagne

Springs, Bent's New Fort, touring the culturally modified trees above Alma, CO, at various Archaeological Conservancy projects, or other field settings where I have encountered you. I will be working with you as we likely have several new projects I see on the horizon, one of which may entail work with an incredible museum collection. Stay tuned.

4. Your support of the curation of the materials from CAS's excavations at the Upper Plum Creek Shelter in 1981 is gratefully acknowledged. We were able to securely rehouse and now curate approximately 26 cu. ft. of artifacts from CAS excavations in 1981 that involved 125 CAS volunteers over six weeks. This site was on private land in Las Animas County and the collections were well taken care of in Diane and Bob Rhodes' garage, but in need of permanent curation.
5. Kevin and I have appreciated the partnerships your chapters have formed with local and regional museums, whether they be for your monthly meetings, PAAC classes, or other activities. With this year's archaeology permits, we have turned the corner on implementing a strategy to address the curation crisis.
6. I thank the Awards Committee for continuing to recognize our state's most effective and tireless advocates. I particularly appreciated the choice of last year's Silver Trowel (Hurst) award.
7. Bev Goering's tireless work on membership has been revelatory to me, and I think this is the critical gauge of any organization. Her reports have taught me more about what makes CAS work or not work than I ever suspected.
8. The Alice Hamilton Scholarship Committee has been fundamental to encouraging many young archaeologists to continue into the profession or related fields, and I never want to forget the support they offered to someone such as myself.
9. The Long Range Planning and Science/Advisory committees are critical to considering the society's present and future mission. I regularly pin their reports to a bulletin board next to my desk and look at them when I run out of energy. Never forget to challenge yourself to change and grow stronger, and never forget your important role in the archaeological research and outreach in our state.
10. Finally, my hat is off to the Executive Board officers and to the representatives who serve on our Board's committees. These executive officers amaze me with their commitment and enthusiasm.

In my next quarterly report I will update you on the actual activities of my office.

Meeting was adjourned for lunch at 12:25 p.m.

Meeting resumed at call to order at 1:35 p.m.

CHS / CAS REPS (PETER FARIS/BOB MUTAW)

Peter Faris reported there were four State Historical Fund grants approved for archaeological projects including the grant to CAS, mentioned in the Executive Secretary's report above. Peter is no longer on the State Historic Board but retains membership on two committees. Bob Mutaw recognized the accomplishments, hard work and tremendous support for Colorado archaeology exhibited by State Archaeologist Richard Wilshusen during his present tenure.

HISTORY COLORADO PROJECTS (TERRY MURPHY, written report):

There has been no official activity since the last CAS quarterly meeting. A planning meeting for spring and summer activities is scheduled for later this month. Tom Hoff requested that Terry check with the Anti-Vandalism Task Force about any further need for the \$1200 held by CAS for poster printing, and if not, is CAS free to utilize these funds for related preservation purposes.

EDUCATION/COMMUNITY OUTREACH (KAREN KINNEAR):

Karen Kinneer reported the Education Committee met in November to discuss items to include in the preliminary plan for education/outreach such as: identify current educational activities within the Chapters and determine which activities are most important; develop and share educational programs among Chapters; co-sponsor programs and events with other organizations; encourage AHS awardees involvement; establish a speakers contact list, and consult with partners at History Colorado, CCPA, Crow Canyon for opportunities for joint projects. Moving forward, the Committee met recently with OAHP staff, and plan a similar discussion with CCPA Education Committee this Spring. Efforts continue on building the speaker contact list with input received from Chipeta, Denver, Hisatsinom, Indian Peaks and Pikes Peak chapters, and encouraging other chapters to also contribute data.

AWARDS (JASON LABELLE, written report):

Jason LaBelle reported two articles are in preparation for an upcoming issue of *Southwestern Lore* regarding awards presented at the 2013 CAS Annual Meeting: the CT Hurst Award to Kevin Black and the Ivof Hagar Award to Peter Faris. He requested funds to purchase awards for future winners as there are no remaining blank plaques. Motion made by Tom Hoff to fund up to six awards at the Committee's discretion up to \$1,000 limit, seconded by Preston Niesen. Motion passed unanimously.

MEMBERSHIP (BEV GOERING, written report):

Bev Goering submitted the Membership Report for the fourth quarter of 2013. There are 946 chapter members and 685 chapter memberships. Unaffiliated members are 40 and unaffiliated memberships are 35. Institutional memberships are 63.

SCIENCE/ADVISORY (JACK WARNER, Acting, written report):

The Advisory Committee has been renamed the Science/Advisory Committee to better reflect the Mission of CAS, and to redefine the Committee's focus. This committee plans to evolve into a two-way clearinghouse of information related to Statewide CAS scientific activities and opportunities; as well as, continue its past role of informing the State Archaeologist of all CAS Chapter external activities. Doug Rouse of Pikes Peak Chapter volunteered to chair the committee. A spreadsheet of CAS activities has replaced the narrative report to the State Archaeologist in order to promote two-way communication.

LONG RANGE PLANNING (DICK SUNDSTROM, written report):

Dick Sundstrom reported the Long Range Planning committee has two recommendations to present regarding providing additional monies to the Alice Hamilton Scholarship Fund. The first is to reallocate an additional 50 cents from each paid CAS membership per year to the AHS Fund, bringing the total amount to \$1.00 per membership. This action would raise the amount of allocation to the AHS Fund from approximately \$350/year to \$700/year. The second recommendation is to reallocate the funds previously budgeted and spent on costs associated with mailing hard copies of the *Surveyor* newsletter (all electronic publication approved in 2013), totaling approximately \$1,000/year. Motion made by Dick Sundstrom, seconded by Preston Niesen to approve the first recommendation. Motion failed 9-12. Further discussion focused on taking a fresh look at the current budget to review all allocated monies. Motion made by Carla Hendrickson to have an overall evaluation and review of the budget with committee chairs providing direct input for budget requests to Treasurer Niesen, before the April Quarterly Meeting. Motion seconded by Larry Evans, and motion approved.

MINUTES: The minutes of the October 4, 2013 Quarterly Board Meeting and the minutes of the October 5, 2013 Annual Meeting were unanimously approved as written following motion to approve by Larry Evans and second by Anne Robinson.

NEW BUSINESS:**1. Committee Reports**

Jack Warner requested that all committee reports please be kept to 5-10 minutes to provide time for all. Items requiring longer discussion should be submitted in advance as a "New Business" item. In addition, a short written summary report with copies to be distributed should be provided at the meeting.

2. Financial Audit Committee

Preston Niesen requested volunteers for the financial audit of the 2013 CAS State records. Volunteers are chair Larry Evans, Bob Rushforth, Teresa Weedon and a possible fourth volunteer from Pueblo.

3. 2014 Encampment

There was a discussion of previous encampment events and activities to update the current membership. A committee with members Barbara Potter, Carla Hendrickson and Linda Trzyna volunteered to investigate the feasibility of Encampment plans for this year.

President Jack Warner thanked Richard Wilshusen and the OAHF staff for hosting the meeting, and Kevin Black, in particular, for providing the afternoon cookies. The meeting was adjourned at 2:57 p.m. so that all who wished to could join Richard Wilshusen and Kevin Black on a guided tour of History Colorado's new exhibit: LIVING WEST.

Respectfully submitted,
Kris Holien, 02/10/2014