



QUARTERLY BOARD MEETING MINUTES Pueblo, Colorado January 31, 2015

The Quarterly Board meeting of the Colorado Archaeological Society was called to order by President Jack Warner on January 31, 2015, at 1:10 p.m. at the Southeastern Colorado Heritage Center in Pueblo, CO. Roll call was taken, with a quorum present. Chapters represented were: Chipeta, Colorado Rock Art, Denver, Hisatsinom, Indian Peaks, Pikes Peak, Pueblo, and San Juan Basin. President Warner thanked the Pueblo Chapter for hosting the meeting.

MINUTES (KRIS HOLIEN):

Minutes of the September 26, 2014 CAS Quarterly Board Meeting and the September 27, 2014 Annual Meeting were unanimously approved as written following a motion to approve by Donna Morgan and second by Dick Sundstrom.

EXECUTIVE SECRETARY (TOM HOFF, written report):

I submitted our organization's Annual Periodic Report to the Colorado Secretary of State.

I signed a Memorandum of Understanding with History Colorado. This document creates an agreement whereby CAS will nominate a member to participate in the activities, responsibilities and deliberations as a member of the Archaeology and Historic Preservation Committee (AHPC) and to vote on recommendations on awarding grant monies from the Colorado Historic Fund. The AHPC will, in turn, hold open a voting chair for the representative of CAS with all rights and responsibilities of the position included. This agreement will expire on July 31, 2017, and thereafter will have to be resigned every third year. Peter Faris is now our representative on that committee.

I received a phone call from Bill Hammond of the Denver Chapter concerning their soon-to-be published reports on the results of the analysis of the Denver Chapter's decade-plus excavation of the Swallow Site, which is located on the southwest corner of Denver. This will be published online as Memoir Seven of our Society. The Memoir will be published in several phases on the DU Department of Anthropology website.

My last item, which I would like to discuss following the Membership Report, concerns our Membership Categories, which are apparently not understood or complied with by half of our Chapters. This is a problem that deprives CAS of revenue and needs to be corrected.

TREASURER (PRESTON NIESEN, written report):

Preston Niesen submitted the Balance Sheet, Statement of Revenues, Expenditures and Change in Fund Balance for the fourth quarter, 2014. Current assets are \$45,708 and liabilities are \$3,000.

OLD BUSINESS:

2015 Quarterly & Annual Board Meetings. The meeting schedule for the remainder of the year is April 25 in Salida at the Salida Community Center, July 25 in Dolores at the Anasazi Heritage Center, and October 9-11 in Durango. Terri Hoff reported that plans are almost finalized for the Annual Meeting/Conference to be held at Fort Lewis College.

The Center of Southwest Studies is a co-sponsor of the event. The Friday evening dinner and Quarterly Meeting will be held at the Himalayan Kitchen Restaurant. The Saturday evening banquet speaker will be Dr. Doug Owsley of the Smithsonian Institution speaking about Kennewick Man. Field trips are scheduled for Sunday, with a possible book signing at Maria's Bookstore that night, so attendees are encouraged to stay that night. Attendees were advised to book lodging soon as there are other events scheduled in Durango for the same holiday weekend (Columbus Day).

Constitution and Bylaws Review.

The Committee will be working on the Policies and Procedures documents for review at the April Quarterly meeting.

COMMITTEE/SPECIAL REPORTS:

ALICE HAMILTON SCHOLARSHIP (PHIL WILLIAMS/TERRI HOFF):

Applications will be due on March 30 for the 2015 Alice Hamilton Scholarship awards. Awards will be announced on April 25 at the April Quarterly Meeting. Terri displayed this year's raffle items: two handmade wooden flutes with

decorative wraps and an Acoma seed jar. Raffle tickets will be drawn for three separate prizes. Terri requested suggestions regarding sales of T-shirts, denim shirts, or fleece vests to raise money for the Scholarship Fund. "Pass the basket" donations at the meeting totaled \$101 for the Alice Hamilton Scholarship Fund.

COMMUNITY OUTREACH and EDUCATION (KAREN KINNEAR, written report):

The Education Committee did not formally meet during the 4th quarter 2014; however, informal discussions were held to determine plans for the upcoming year.

Some actions and activities the Committee is considering for 2015 include the following:

- Continue to work with individual chapters to explore public education activities.
- Distribute the promised speaker spreadsheet to all chapters.
- Work with Tom Sholes to create plan for working with local Boy Scout groups using the vandalism video developed by Tom.
- Continue to confer with History Colorado, CCPA, Crow Canyon, national and state parks, libraries, and other organizations to develop cooperative activities.
- Develop educational programs (or "borrow" some already being used) to be shared with other chapters.
- Develop a plan for getting chapters to submit proposals for available CAS Education Grants.
- Focus on education through stewardship.

We have worked a bit on the speaker spreadsheet – to share names, presentation topics, and contact information of speakers at CAS chapter member meetings with all chapters and will get it distributed to chapters sometime this quarter.

Karen met with Shawn Collins, Foundations and Corporate Relations Officer at Crow Canyon Archaeological Center last week to talk about ways that Crow Canyon and CAS can work together. We came up with a few ideas on ways that CAS and Crow Canyon can work together and we'll be exploring those in more detail over the next month or two.

At the quarterly meeting, CAS members attending the Committee meeting included Barbara Potter, Pat Williams, Betsy Weitkamp, Linda Sand, Tom Sholes, Larry Keller, Eileen Gose, Judy Gilgore, Bob Kilgore, and Karen Kinnear. Committee members voted to request that the CAS Board approve a name change for the committee from the Public Education to Community Outreach and Education to broaden its reach and purpose. Along those lines, we also explored the option of creating a mission statement for the Committee separate from the CAS mission statement. We also talked about developing ideas to distribute Tom Sholes' anti-vandalism video to a wider audience than just Boy Scouts. The Committee will explore this during the next quarter. Finally, the speaker spreadsheet will be distributed to all chapters this quarter. At the Board meeting, Karen made a motion to change the name of the Public Education Committee to Community Outreach and Education Committee, seconded by Craig Banister. Motion passed unanimously.

SCIENCE/ADVISORY (DOUG ROUSE, written report):

Fourth Quarter Report:

CHAPTER	Scientific Survey/ Excavate / Labs	Publications	Curation Issues	Site Stewards	Vandalism/ Compliance	Cross-Org Interactions	Public ED Outreach	Other
Chipeta				50			2	
Colo Rock Art							1	
Denver	1						4	
Hisatsinom	3	1		4	1		2	
Indian Peaks	3					2		1
North Colo							1	
Pikes Peak							2	
Pueblo	1						3	
San Juan Basin						3	1	1
Vermillion								

**PAAC (KEVIN BLACK, written report):
4th Quarter 2014**

In the fourth quarter of 2014 following the annual meeting, five classes were completed: in Boulder (continued from the previous quarter), Denver, Dolores, Durango and Fountain. Enrollment ranged from 11 in Denver (*Perishable Materials*) to 20 in Dolores (*Archaeological Dating & Methods*)—averaging 15 people. One course was cancelled in Avon due to the unexpected dissolution of the Roaring Fork Valley chapter. The new course schedule was published for the first half of 2015 at www.historycolorado.org/oahp/paac-event-schedule. This new schedule begins February 11 with the first of seven Wednesday evening sessions on *Rock Art Studies* in Boulder. In December, the laboratory project resumed for PAAC volunteers, involving processing of History Colorado–OAHp collections housed at our off-site storage facility (“North Warehouse”) in central Denver. Nine volunteers helped in the lab on the eight days completed during the December 2–19 period: five from the Indian Peaks chapter, two from the Denver chapter, and one each from the Northern Colorado and Pikes Peak chapters. The lab project continued this month, the results of which will be reported at the next quarterly meeting. However, I can report that sign-ups for this month’s lab are a bit ahead of the December figure.

As always, it’s with great pleasure to announce that one more PAAC certificate has been earned since the annual meeting in October, this time based on completion of site forms generated during the most recent PAAC Summer Training Survey. Terry Lee (Pikes Peak chapter) is receiving the Provisional Surveyor certificate, which is his third award—he is also a PAAC Scholar and has the Laboratory Trainee certificate. Congratulations to Terry! One other PAAC activity completed during the quarter was the re-approval of 12 of the 13 PAAC courses for college credit by Adams State University’s Extended Studies Program. This required the submission of revised and updated syllabi for those courses using ASU’s program format, followed by a review from the Extended Studies staff. The one course not available for college credit is *Archaeological Practice in Colorado*, which is too short (8-12 hours) to meet their standards. The web page where volunteers can find registration details remains unchanged, at www.adams.edu/extended_studies/professional-development/paac.php.

Calendar Year 2014

During calendar year 2014, I taught 18 PAAC courses—at least one in nine of the 12 Colorado cities and towns served by the program last year. This compares with the 15 courses completed in 2013 and 10 courses taught in 2012. This past year slightly less than a full load of courses was scheduled due to the continued request from the Museum of Western Colorado to suspend their participation hosting Grand Junction classes; the Vermillion chapter similarly declined to host a PAAC class during the 2nd half of the year. The Roaring Fork Valley chapter did schedule two classes but neither went forward due either to insufficient enrollment or to the aforementioned demise of the chapter last fall.

Total enrollment for those 18 courses was 275, a small increase from 2013 when enrollment totaled 250. The average enrollment per course in 2014 was 15 people, a small decrease from the figure of 16.5 for the previous year. Peak enrollment for the year was 21 in both Dolores (for the *Colorado Archaeology* course) and in Montrose (for *Rock Art Studies*). The most popular courses were *Colorado Archaeology*, presented three times to a total of 54 people, followed by the *Archaeological Practice in Colorado* class also held three times, for 39 people.

All but three of the 13 available courses were taught at least once in 2014. The only courses not presented were *Archaeological Laboratory Techniques*, *Principles of Archaeological Excavation*, and *Research Design and Report Writing* (but note that the latter two classes are on the current schedule for the first half of 2015). Highest levels of participation in the program again came from the Indian Peaks chapter with 43 attendees at classes, site form workshops, the Summer Training Survey field work, and laboratory sessions; the Hisatsinom chapter was not far behind with 40. Continuing the long-term trend, however, more than double that number (100 people) unaffiliated with CAS, the Museum of Western Colorado, or the San Luis Valley Archaeological Network also attended those functions.

At least one handout was reorganized or updated for all of the 13 PAAC courses (24 in total), copies of which are being distributed to most group/chapter’s library. Only three courses cancelled during the past year, including both offerings scheduled in Avon and the one course on the first half schedule for Craig. This is a significant improvement from the eight courses cancelled in 2013 but, in fact, more in line with the average number of cancellations over the long term.

In addition to the courses, several other PAAC-related activities took place. Nine days of field inventory in June—split into one five-day session and one four-day session—constituted the third and final phase for the PAAC Summer Training Survey project in the Pawnee Buttes area of Weld County. Nineteen volunteers came out for the June sessions and about 698 ac was inventoried within three parcels, with 12 sites and 36 IFs recorded, for final project totals of 52 sites and 79 IFs recorded and 1,496 acres surveyed. A summary of the project results was presented at the CAS annual meeting held in Colorado Springs, a version of which also can be found on the OAHp web site at www.historycolorado.org/sites/default/files/files/OAHp/Programs/PAAC_Pawnee_Buttes_2014.pdf. We plan to begin a new inventory project this summer, the specifics of which have not yet been finalized. Prospective volunteers for the survey should watch for an announcement of these details on our web site at www.historycolorado.org/oahp/whats-new.

Two site form workshops were held at OAHp in Denver on August 6 and September 6, 2014. Nine volunteers

attended, including many who had participated on the 2014 PAAC Training Survey at Pawnee Buttes: three each were from the Denver and Indian Peaks chapters, and three unaffiliated volunteers also attended. The benefit from holding these workshops has been quite evident in recent months, with a higher-than-average return of draft site forms from the Summer Training Survey volunteers. There are tentative plans to hold one of these workshops after the next annual meeting in Durango.

One other opportunity which helps in promoting PAAC has been in effect since 2006: to have the PAAC courses available for college credit through the Extended Studies Program at Adams State University (ASU). Information on this arrangement can be found on the PAAC web site as well as the Extended Studies web page cited previously. During this past year, four PAAC volunteers took one or more of the courses for college credit, compared with the nine students who received college credits in 2013. As noted above, with the exception of the short course *Archaeological Practice in Colorado*, the other 12 courses in the program are available for one credit hour at the 500 level, for a \$55 tuition fee to ASU, which is unchanged from 2013. Also, the PAAC laboratory project, as mentioned previously, resumed in December at the History Colorado warehouse in central Denver with a combined total of 20 volunteers participating when the number from January 2014 is included. In addition, 12 volunteers have attended the lab training this month. The work at the lab facility will resume next winter, and will continue to involve a significant effort in data entry—a major task that we started in earnest in the 2012–2013 lab season.

Four PAAC certificates were earned in 2014, below the average long-term (a decade) figure of eight per year and below the seven certificates awarded in 2013. However, it is within the range of the common ups-and-downs in certification rates over the long-term. One of those certificates was announced at the January quarterly meeting in Denver: Gretchen Acharya (Indian Peaks chapter) earned the Laboratory Trainee certificate, which was her second certificate. In April, two more certificates were presented in Niwot: Carla Hendrickson and Wendy Schiferl (both with the Pueblo chapter) received the PAAC Scholar certificate, the third award for Wendy and Carla's first certificate. Finally, this past summer in July, one new certification was announced for the Certified Surveyor I level: Laurie Lee (Pikes Peak chapter) earned her 4th certificate.

During the past year, three new Local PAAC Coordinators stepped in for the Indian Peaks, San Juan Basin, and Vermillion chapters. Our (fairly) new coordinators are Delane Mechling who has replaced Gretchen Acharya in Boulder; Gary Collins replacing Bill Lawrence in Craig; and Tish Varney stepping into the PAAC shoes of Florence Mason in Durango. If any additional changes are forthcoming, we will post the news at the usual web location: www.historycolorado.org/oahp/local-paac-coordinators. Many thanks are extended both to our outgoing and incoming coordinators...the program could not succeed without their wonderful efforts.

The last bit of annual report news is mostly about no news. This applies to the Distance Learning option in PAAC that has been in stasis lately; the potential publication of a short article in *Southwestern Lore* on a scraper cache from Moffat County, likewise in a holding pattern it would seem; and a publication based on key parts of the final technical report for the Antelope Gulch PAAC Survey, submitted to *Plains Anthropologist*. I am optimistic about the two publications appearing in print within the next year or two, but the distance learning project remains more of a long-range goal.

PUBLICATIONS (LARRY EVANS): Larry plans to produce Disk 5 soon, as well as a 10 year index, as the Winter 2014 issue of *Southwestern Lore* will complete the 10th year since the last CD was published. Tom Hoff offered a big Thank You to Larry for doing this project on his own which was followed by a hearty round of applause for Larry.

PUBLICATIONS / SOUTHWESTERN LORE (JUDI HALASI, written report):

The winter issue of *Southwestern Lore* is currently in progress at the University of Colorado Press. This contains the article "A Prehistoric 'Woman's Cache' in El Paso County, Colorado" by Geoffrey E. Cunnar and Collette C. Chambellan. There will be a combined Spring/Summer issue by guest editors of Jason LaBelle and Chris Johnston on Caches of Colorado, which will include 15 articles on caches in the state. I have received four additional papers that are being reviewed for future issues, and have plans to receive another paper soon.

PUBLICATIONS / COLORADO ARCHAEOLOGY (KEVIN BLACK, written report):

We have no new information to pass along regarding the next issue. As has been the case for far too many reports, we received no new manuscripts for the next issue of the *Colorado Archaeology* journal (*CA*) during the last quarter. The plan for the issue remains unchanged: Alpine Archaeological Consultants, Inc. (Montrose, CO) and Metcalf Archaeological Consultants, Inc. (Golden, CO) still intend to produce the next issue of on the archaeology of northwestern Colorado, based on extracting the best sections of a synthesis of data recovered from approximately 50 excavated sites. Mr. Metcalf and Rand Greubel of Alpine will co-edit the issue. Mr. Black will serve as a copy editor on the initial drafts, similar to the most recent issue published in 2012. The lack of progress has been regrettable, but we remain committed to the publication and look forward to better news ahead.

PUBLICATIONS / SURVEYOR NEWSLETTER (BOB DUNDAS): Deadlines have been set for contributing material for *Surveyor* publication: Winter issue - February 14, Spring issue - May 9, Summer issue - August 8, and Fall issue-October 24. Deadlines are 2 weeks after CAS Board meetings.

PUBLICATIONS / WEBSITE (CRAIG BANISTER): Craig is still planning to completely re-design the State CAS website by the next Quarterly Meeting, and is researching an on-line payment option for memberships.

STATE ARCHAEOLOGIST (RICHARD WILSHUSEN, written report):

This job is the best I will ever have, but it also the most humbling task I have ever taken on. I want to tell you, Kevin, and others how much I appreciate your confidence and support. I am heartened whenever I see you—whether it is at professional talks or PAAC trainings, or CAS-permitted excavations such as Blackfoot Cave or Mitchell Springs, or on surveys (such as Karwick), or in labs at CU-Boulder, Crow Canyon or elsewhere. You are our “legion” of professionally trained, publicly engaged avocational archaeologists...citizen archaeologists. Thank you for all that you do.

The months since the annual meeting in Colorado Springs have flown by. I will just offer some highlights of what has kept us busy.

We set a record with 124 state permits issued last year and the year-end reports and new permits for 2015 will keep Kevin busy for the next months, in addition to his PAAC teaching. I am urging him to keep after the final report for Pawnee Buttes, so if he is scarce at certain times you can blame me. We have continued to clear up outstanding permits from the last decade or two and we are close to closing out the most challenging of the overdue permits. This will allow us to keep current permit holders on track so that they turn in reports, curate collections, and disseminate results in an appropriately timely manner.

Last year was the 150th year since the Sand Creek Massacre and History Colorado played a significant, yet understated role in helping with the commemoration and Healing Run. We worked with NPS and the Commission of Indian Affairs to coordinate the logistics; our foundation served as the bank for contributions that allowed more than 300 Cheyenne and Arapaho people to participate in the commemoration; and then we hosted a massive feast of bison stew, fry bread and other traditional foods in honor of the runners. It was a fitting “welcoming home” of Indian tribes that were horribly treated so long ago. The wounds will take generations to heal and I am sure that there will be many more challenges, but late November and early December’s events were memorable.

I have been working with my staff to bring forward a Request for Proposal for a new computer modernization project. Just the planning and initial design for this project may cost over \$100,000, but it is long overdue and I look forward to its inception by March, with a design by mid to late summer. I anticipate it will take three years and up to a million dollars to build all the modules of a fully integrated system, but it would allow us to be fully digital in our receipt, management, and archiving of data. This would permit us to be much more interactive with our supporters and clients. Our intent is to design the system so that we could integrate it step by step while all the time decommissioning elements of our current Sites Database and Compass system.

On the State Historical Fund side of our division, the various reviews and decisions for the October grant round for SHF have been concluded and notifications went out yesterday (Jan. 30th) to all who applied. Given that the recipients have not yet received these letters, I will say no more other than to note that archaeology did well in several categories and I am grateful for that. I saw Peter Faris at the Archaeology and Historic Preservation Committee meeting earlier this month as CAS’s representative to this committee and it is good you can have a voice there. There is a new appointee to History Colorado’s board, Karl Kumli, who has been on Crow Canyon’s board for almost a decade, and he brings tremendous knowledge of archaeology, history, and historic preservation. He was unavailable to attend this board meeting, but I am sure he will speak to the CAS executive board and possibly the membership in the next year. He will be a powerful voice for archaeology on the board and I have already spoken to him twice about the important role that CAS plays in the archaeology of our state.

There are a slew of meetings on the horizon:

- CPI’s Saving Places conference is next week with the presentation of the Hart Awards on Wed, Feb. 4th. Ernest House Jr., the Executive Director of the Commission on Indian Affairs, is the winner of the President’s Award and Marilyn Martorano is the winner of the State Archaeologist’s Award for her lifelong contributions to our understanding about culturally modified trees.
- The CCPA annual meetings will be in Estes Park March 13th and 14th and there will be a special symposium on the contributions of Richard Carrillo this year. There is still a big gap in my heart from his loss.
- Four of our History Colorado staff will be giving papers and leading roundtables at the SAA meetings in San Francisco in April and that is shaping up to be a great annual meeting. Please do let me know if anyone from CAS (other than me!) is planning on attending.
- Finally, the American Anthropological Association meetings will be in Denver this next November, so stayed tuned.

I will miss you this meeting due to a family illness, but I will plan to see you in the spring, if at all possible.

CHS / CAS REP (PETER FARIS, written report):

At the regular meeting of the Archaeology and Historic Preservation Committee, three grant applications were recommended for funding for archaeological-related projects.

#15-02-013, an Education grant to Douglas County for Artifact analysis and National Register nomination for the Bayou Gulch Site - grant request amount \$89,684.

#15-02-25, an Education grant to Crow Canyon Archaeological Center for the Pueblo Farming Investigative Project - grant request amount \$103,937.

#15-02-024, a Survey and Planning Grant to Dominguez Archaeological Research Group, Inc., for Multidisciplinary Cultural Resource Survey of Eagle County Ute Trails - grant request amount \$75,000.

These three grant recommendations were subsequently approved by the full Board of Directors on January 21, 2015.

As three archaeology related grants were included out of twenty one total grants funded, archaeology received one seventh of the number of grants funded. Archaeology grants received 11.2% of the total funds awarded during this round.

HISTORY COLORADO PROJECTS (TERRY MURPHY, written report):

The Archaeology & Historic Preservation Month (AHPM) Committee met on 11/19/14. Plans were finalized for the 11 x 17 poster so that it would be available before the Saving Places conference in February. The poster theme is "History in the Making" to honor youth participation in preservation, and the poster features a Mesa Verde background. Please take some posters today for display in your community!

Shannon and Alison are working on History Colorado plans for Colorado Day 2015 for which they envision a significantly expanded program base. One possibility being explored is whether 12th Avenue can be closed to permit more outdoor activities. If this is done, there'll be more opportunity for CAS participation that would be quite visible to the public. The HC emphasis on Colorado Day frees CAS Chapters to promote their own activities for Archaeological and Historic Preservation Month (AHPM) in May.

The online events calendar has been tweaked for better service and easy comprehension. All CAS Chapters are encouraged to send information about your Chapter's events to www.historycolorado.org/archeologists/ahp-event-form.

I believe Preston's proposed budget includes the possibility of CAS contribution for future AHPM posters. CAS has acted as the banker for funds contributed by the AHPM partners in the past. Additional contributions are being sought from the partners at this time, but since most of the partners are government agencies, the outcome is uncertain due to budgetary constraints.

AWARDS (MARK OWENS, written report):

The Awards Committee consists of Mark Owens (chair), Jason LaBelle and Tom Hoff. Jason recently stepped down as chair and Mark took over the position as of the submission of this committee report. The committee chair is finishing an article regarding the 2014 Ivof Hagar award winner (Bill Hammond), which will be published in either the next or the following issue of *Southwestern Lore*. The committee plans to purchase a "backstock" of the C.T. Hurst award plaques before the next annual meeting. We presently have a good supply of Chapter Achievement pins and Ivof Hagar awards on hand. The committee will work to put descriptions of the CAS Awards on the State CAS website, along with application information and submission due dates. This will ensure that the process is straightforward and clear for CAS members.

MEMBERSHIP (BEV GOERING, written report):

There are 673 memberships with a total of 918 members. Total number of memberships declined by 20 from the previous quarter. Unaffiliated members are 45 and unaffiliated memberships are 40, an increase of 1. Institutional memberships are 63. Tom Hoff started the discussion about some Chapters utilizing Membership categories that don't exist in the CAS Constitution.

LONG RANGE PLANNING (DICK SUNDSTROM, written report):

This quarterly board meeting finds us at an exciting crossroads. We are in the process of rewriting our organization's constitution and by-laws, and adopting our budget for the upcoming year. This gives us a rare opportunity to "put our money where our mouth is," once we've decided who we are, what we do, and how we propose to do what we do.

Who We Are: Are we an organization of individuals? Of chapters? Is the Colorado Archaeological Society (CAS) an entity in and of itself?

1. If no member agreed to serve as a CAS officer, what would happen?
2. If a chapter experienced declining membership or decreasing member participation, what would happen?

What We Do: For whom does CAS exist? Are we a “service organization” and, if so, whom do we serve? What is/are our purpose(s)?

1. Is CAS a steward of Colorado’s archaeological resources? Are chapters? Are individuals?
2. Is CAS responsible for public education and outreach? Are chapters? Are individuals?
3. Is CAS charged with the education of its members?

How We Operate: Do individuals and chapters support CAS or does the support flow in the other direction—or both ways?

1. Our proposed budget for 2015 anticipates Unrestricted Funds income from Membership Dues to be \$14,000, and the Expenses/Payments allocation to the Southwestern Lore Fund to be the same amount. Does a scholarly publication issued quarterly represent the full extent of our output? How might we economize? Once upon a time, we offered CAS memberships at a discount to individuals willing to forgo their SWL subscription. Should we offer SWL subscriptions (at a price to be determined) without CAS membership? Should we discontinue SWL in print form as we did *The Surveyor*, offering it to CAS members only via on-line password access? Should we offer SWL both in print and on-line to non-CAS members, but the on-line version at a discount from the print subscription rate? Should we offer access to back issues on-line at a separate subscription rate? Should we offer paid subscriptions to *The Surveyor* to non-CAS members?
2. Our proposed budget for 2015 allocates a total of \$2,390 to all other Unrestricted Funds Expenses/Payments. Ignoring the question of the source of these funds, are we satisfied with a distribution that appears to allocate 85% of our membership dues to SWL?
3. The 2015 Budget Expenses/Payments allocation for the Alice Hamilton Scholarship Program is \$600. How might the income of the Alice Hamilton Scholarship Program be increased? Should we solicit contributions for the silent auction from non-CAS members? Should we solicit contributions for the raffle from non-CAS members? Should we offer raffle tickets on-line, perhaps using Pay-Pal? Should we invest a portion of our reserve funds in the Scholarship Program?
4. The 2015 Budget Expenses/Payments allocation for the Public Education Fund is \$300. How might the income of the Public Education Fund be increased?

Are we satisfied with the amount of this allocation?

How might any additional allocated funds be used?

Of course, we haven’t forgotten the other Long Range Planning ideas we’ve shared before:

1. Improving communication among chapters, as by encouraging chapters to make use of *The Surveyor* to submit articles that promote upcoming field trips, with invitations for other chapters to join; present information about other chapter activities, such as school and club presentations, projects, and surveys; and offer helps/ tips/ suggestions /”this worked for us” ideas.
2. Dividing CAS geographically.
3. Holding all quarterly meetings “mid-state,” perhaps at a neutral site not associated with any chapter, to reduce overall travel time.
4. Conducting committee meetings separately (possibly using teleconferencing), before quarterly meetings and reporting the results there.
5. Offering partial reimbursement of travel expenses to attending chapter representatives.
6. Making attendance at quarterly board meetings more important—perhaps by scheduling them in November, February, May and August—and eliminating the meeting coincident with the annual meeting...but, we’ll save those for future meetings. I will be contacting Chapter presidents and CAS representatives for their direct input.

NEW BUSINESS:

1. **2015 Budget (Niesen):** Preston discussed his draft 2015 proposed budget. Budget approval for 2015 will be discussed as Old Business at the next Quarterly Meeting.
2. **Design and Update CAS brochure:** Craig Banister stated he and the other committee members, Jack Warner and Bob Dundas, will report back to the Board at the next Quarterly Meeting.

President Jack Warner declared the meeting adjourned at 3:30 p.m.

Respectfully submitted,
Kris Holien, 04/8/2015
CAS Recording Secretary