



QUARTERLY BOARD MEETING MINUTES Niwot, Colorado January 23, 2016

The Quarterly Board meeting of the Colorado Archaeological Society was called to order by President Karen Kinnear on January 23, 2016, at 12:50 p.m. at the Left Hand Grange in Niwot, CO. Roll call was taken, with a quorum present. Chapters represented were: Chipeta, Colorado Rock Art, Denver, Grand Junction, Hisatsinom, Indian Peaks, Northern Colorado, Pikes Peak, Pueblo, and San Juan Basin. The quorum is now based on 2015 Amended and Restated Bylaws, Article IV, Board of Directors, 9. Quorum. At least (A) one-third of the Directors then in office, and (B) one Chapter President or Chapter Representative from a majority of the Chapters shall constitute a quorum. President Kinnear advised she would be using Roberts Rules of Order to conduct board meetings, although informally, to encourage discussion and allow for everyone to have say on matters.

MINUTES (KRIS HOLIEN):

Approval of the Minutes was postponed until later during the meeting.

EXECUTIVE SECRETARY (TOM HOFF, written report):

Welcome to our new and repeating officers and Board Members. I am looking forward to another productive (fun) year from CAS. We can take pride in beginning our 81st year as an association. Our society's quarterly publication, *Southwestern Lore*, is one of the oldest archaeological publications in the United States, sharing that platform with *American Antiquity*, a publication of the Society for American Archaeology which also was formed in 1935. Our longevity is a great tribute to all of you, and those that preceded us for their dedication and the gift of their time and efforts to preserve and maintain our highly regarded place in the archaeological community. Also it's worth noting that the Northern Colorado Chapter has a new President who is not Bev Goering!

I have filed our Annual Corporate Report with the Colorado Secretary of State and we remain in good standing as we have since our incorporation in 1936.

Of major importance to this Board, I received notice from Judi Halasi, our SWL Editor, that she will be retiring from that position following publication of the 2015 winter volume, which is at the publisher for completion. Judi has edited SWL for eight years and on behalf of the Society I would like to extend our thanks and appreciation for the high quality publications she has produced for us in her tenure.

That said, I am very pleased to announce that her position will be filled by Dr. Christian Zier. Chris founded and led *Centennial Archaeology* in Fort Collins from 1984 to 2014. Larry Evans, our Publications Chair, and I wish to thank Pete Gleichman of the Indian Peaks Chapter for his invaluable help in bringing us together with Chris.

I am updating the 2016 CAS contact list so please update your information with me before you leave today.

TREASURER (PRESTON NIESEN, written report):

Preston Niesen submitted the Balance Sheet, Statement of Revenues, Expenditures and Change in Fund Balance for the fourth quarter, 2015. Current assets are \$38,226 and liabilities are \$2,500. The society has \$7,521 in our operating account, \$2,133 in our savings account, \$2,519 in the Alice Hamilton Raffle account and 4 Certificates of Deposit with a total value of \$23,553, for a total value in Checking and Savings of \$35,726. CD #1332 will mature on 1/26/16. We can allow this CD to rollover, as there are sufficient funds in the checking account to cover anticipated expenses during the next quarter. Vectra Bank Colorado, our banking institution, has consolidated their legal banking Charter into the Charter of Zions Bancorporation. There will be no name change and banking services from Vectra Bank will remain unchanged. As a reminder to each of the Chapters, a copy of your year-end financial statement needs to be submitted to as a soon as possible.

OLD BUSINESS:

1. **Online membership for CAS:** (Banister) The Online membership project for CAS is put on hold until a more detailed description is provided that defines the process and how it will affect each Chapter. In the

meantime, Craig Banister requested up to \$100 to purchase a WordPress theme (provides a framework for designing a website) to help rebuild a new CAS website. This is a one-time up-front cost. Motion to approve by Linda Sand, seconded by Larry Evans. Motion unanimously passed.

2. **El Pueblo Collection:** (Norton) No movement. Project is presently on hold until funding questions are addressed.
3. **2016 Quarterly & annual meetings:** The meeting schedule for the remainder of the year is April 23 in Denver, July 23 in Pueblo and October 7-10 in Grand Junction. Doug Van Etten reported that plans are well along for the Annual Meeting/Conference to be held at Colorado Mesa University campus.
4. **2014 Financial Audit Report:** (Niesen) Craig Banister, Larry Evans, and Bob Rushforth met with me on December 19, 2015, to perform the internal audit of the 2014 state books. They had one recommendation; that I prepare a spreadsheet going forward to track billing by CU for the publishing costs of *Southwestern Lore*.

COMMITTEE/SPECIAL REPORTS:

ALICE HAMILTON SCHOLARSHIP (PHIL WILLIAMS and TERRI HOFF): Applications will be due on April 4 for the 2016 Alice Hamilton Scholarship awards. Awards will be announced at the April 23 Quarterly Meeting. Terri reported that there are no volunteers for Raffle Manager and Silent Auction Manager, or even anyone expressing interest. One suggestion is to have the host chapter of the annual meeting be responsible for running the Silent Auction with assistance from AHS Committee members. Sales of CAS brand merchandise could be pursued within the Chapters but through State CAS organization. Preston noted that CAS will still have to pay state sales tax on items sold. Another fundraising suggestion is to place a donation box for Alice Hamilton Scholarships on the Chapters’ membership/renewal application form. The Committee discussed with the Long-Range Planning Committee the financial consequences for awarding scholarships if there is no raffle fundraiser in the future. “Pass the basket” donations at the meeting totaled \$118.35 for the Alice Hamilton Scholarship Fund.

**SCIENCE/ADVISORY (DOUG ROUSE, written report):
Fourth Quarter Report:**

CHAPTER	Scientific Survey/ Excavate / Labs	Publications	Curation Issues	Site Stewards	Vandalism/ Compliance	Cross-Org Interactions	Public ED Outreach	Other
Chipeta				2			2	
Colo Rock Art								
Denver	2	1					3	
Grand Junction				1			3	
Hisatsinom	5			4		3	3	
Indian Peaks	1			1	1	1		
Northern Colo								
Pikes Peak							5	
Pueblo			2	1			4	
San Juan Basin			1			4	2	
Vermillion								

COMMUNITY OUTREACH and EDUCATION (BARBARA POTTER, written report):

Ten CAS board members attended the morning CO/Ed meeting. Three committee members were present. We gathered information from chapters present on their areas of need or concern and look forward to interfacing on these suggestions in future programming. Our remaining committee time was used to review and consolidate information on the committee’s outstanding project ideas. Among the items reviewed were: Public Education Matching Grant requests, Site Stewardship Program training, Speakers’ Bureau, Boy Scout Archaeology Merit Badge programming, and Interfacing with chapter public education activities.

**PAAC (KEVIN BLACK, written report):
4th Quarter 2015**

In the fourth quarter of 2015 following the annual meeting, five classes were completed: in Boulder, Dolores, Fountain, Grand Junction, and Montrose. Enrollment ranged from nine in Fountain (*Research Design & Report Writing*) to 25 in Dolores (*Prehistoric Ceramics Description & Analysis*)—averaging 17 people. No courses were cancelled during the quarter, but the site form workshop scheduled after the annual meeting in Durango was cancelled due to extremely low interest. The new course schedule has been posted for the first half of 2016 at www.historycolorado.org/oahp/paac-event-schedule. This new schedule begins January 29 with the *Perishable Materials* course in Pueblo.

In December, the laboratory project resumed for PAAC volunteers, involving processing of History Colorado–OAHF collections housed at our off-site storage facility (“North Warehouse”) in central Denver. Ten volunteers helped in the lab on the four days completed during the December 4–11 period: five from the Denver chapter, two each from the Indian Peaks and Pikes Peak chapters, and one from the Northern Colorado chapter. The lab project continued this month, the results of which will be reported at the next quarterly meeting. However, I can report that sign ups for this month’s lab were in line with the December figure considering the small number of lab dates scheduled.

The highlight of every quarterly report for me is the pleasure of announcing the latest recipients of PAAC certificates. For the 4th quarter of the year, there is one new award to announce. Joan Prebish of the Indian Peaks chapter has earned the Laboratory Trainee certificate, her first in the program. Congratulations Joan!

There is one other bit of PAAC-related news to report. Two publications finally appeared in print that included articles on subjects involving PAAC activities. The long-awaited *Southwestern Lore* issue on the “Lithic Caches of Colorado” included an article on the Bald Mountain cache from Moffat County that I co-authored with help from Susan Simons of the Pueblo and Rock Art chapters. Finally, the most recent issue of *Plains Anthropologist* is their Memoir 43: “Rocky Mountain Archaeology: A Tribute to James Benedict.” This publication includes an article I co-authored with former OAHF staff archaeologist Aaron Theis on chert and jasper sources in central Colorado, based on our previous PAAC Training Survey at Antelope Gulch in Fremont County.

Calendar Year 2015

During calendar year 2015, I taught 15 PAAC courses—at least one in ten of the 11 Colorado cities and towns served by the program last year. This compares with the 18 courses completed in 2014 and 15 courses taught in 2013. This past year a reduced load of courses was scheduled due to the need to reserve time for Pawnee Buttes Survey report writing and other obligations.

Total enrollment for those 15 courses was 242, an expected decrease from 2014 when enrollment totaled 275 but with three more courses held. The average enrollment per course in 2015 was 16 people, a small increase from the figure of 15 for the previous year. Peak enrollment for the year was 25 in Dolores for the *Prehistoric Ceramics Description & Analysis* course. The most popular courses were *Archaeological Practice in Colorado*, presented twice to a total of 33 people, followed by the *Perishable Materials* class also held twice, for 26 people.

All but two of the 13 available courses were taught at least once in 2015. The only courses not presented were *Archaeological Laboratory Techniques* and *Prehistoric Lithics Description & Analysis* (but note that both of these classes are on the current schedule for the first half of 2016). Highest levels of participation in the program once again came from the Indian Peaks chapter with 47 attendees at classes, the Summer Training Survey field work, and laboratory sessions; the Denver chapter was second with 31. Continuing the long-term trend, however, the highest participation (72 people) resides with those unaffiliated with CAS or the San Luis Valley Archaeological Network who also attended those functions.

At least one handout was reorganized or updated for ten of the 13 PAAC courses (13 in total), copies of which are being distributed to most group/chapter’s library. Just a single cancellation occurred during the past year, for the site form workshop scheduled in Durango. This is an improvement from the three courses cancelled in 2014, but not unprecedented.

In addition to the courses, a couple other PAAC-related activities took place. Eight days of field inventory in August—split into two four-day sessions—constituted the pilot phase of a new PAAC Summer Training Survey project in the Pisgah Mountain area of Eagle County, conducted in partnership with the Dominquez Archaeological Research Group (DARG) of Grand Junction. Eleven volunteers came out for the survey and about 760 ac was inventoried, with ten sites and 37 IFs recorded. Due to a foot injury, I was unable to participate, but a few other OAHF staff archaeologists were able to help out on the inventory. A summary of the project was presented by PAAC volunteer Joe Lantz at the CAS annual meeting held in Durango, and a brief project description also can be found on the DARG web site at <http://www.dargnet.org/research.html>. Plans for the next PAAC Survey have not yet been finalized, but preliminary discussions have been held with Colorado Parks and Wildlife staff about future work on state park lands. Prospective volunteers for the survey can watch for survey news on our web site at <http://www.historycolorado.org/oahp/summer-training-survey> or at www.historycolorado.org/oahp/whats-new.

Also, the PAAC laboratory project, as mentioned previously, resumed in December at the History Colorado warehouse in central Denver with a combined total of 22 volunteers participating when the number from January

2015 is included. In addition, six volunteers have attended the lab training this month. The work at the lab facility has involve a significant effort in data entry and repackaging collections using archival quality materials.

One other opportunity which helps in promoting PAAC has been in effect since 2006: to have the PAAC courses available for college credit through the Extended Studies Program at Adams State University (ASU). Information on this arrangement can be found on the PAAC web site as well as the Extended Studies web page at https://www.adams.edu/extended_studies/professional-development/paac.php. During this past year, eight PAAC volunteers took one or more of the courses for college credit, compared with the four students who received college credits in 2014. As noted in earlier reports, with the exception of the short course *Archaeological Practice in Colorado*, the other 12 courses in the program are available for one credit hour at the 500 level, for a \$55 tuition fee to ASU, which is unchanged from 2014.

It was a big year for certifications, as 12 PAAC certificates were earned in 2015, above the average long-term (a decade) figure of eight per year and way above the four certificates awarded in 2014. One of those certificates was announced at the January quarterly meeting in Pueblo: Terry Lee (Pikes Peak chapter) earned the Provisional Surveyor certificate, which was his third certificate. In April, five more certificates were presented in Salida: Terry Lee received his second award of the year and 4th overall for Certified Surveyor I; Kris Holien (Indian Peaks chapter) was awarded both the Provisional Surveyor and Certified Surveyor I certificates, the second and third awards for Kris; Joe Lantz (Hisatsinom chapter) picked up the Laboratory Trainee certificate, his first; and Susan Simons (Pueblo and Rock Art chapters) received the PAAC Scholar certificate, also her first award.

This past summer at the July meeting held in Dolores, four more certifications were announced. Kate Buckman (Indian Peaks chapter) was awarded both the Laboratory Trainee and PAAC Scholar certificates, which were her 1st two; Debbie Smith (Indian Peaks chapter) also received a PAAC Scholar certificate, her 1st award; and Eileen Gose (Pueblo chapter) earned her 1st certificate in the Specialty Surveyor category for the Archaeology & Public Education option. Finally, at the annual meeting in Durango, the last two certificates of the year were awarded, to Rae Todd (Northern Colorado chapter) for Provisional Surveyor, which was her 1st certificate; and to Michael Ketchen (Pueblo chapter) in the Specialty Surveyor category for the National & State Register Nomination option. Michael now holds five PAAC certificates!

During the past year, three new Local PAAC Coordinators stepped in for the Denver, Grand Junction, and Hisatsinom chapters. Our new coordinators are Preston Niesen who has replaced Anne Winslow in Denver; Geoff Peterson replacing the tag team of Doug Van Etten and Robbyn Ferris in Grand Junction; and Tom Pittenger taking over for Terry Woodrow in Dolores. If any additional changes are forthcoming, we will post the news at the usual web location: www.historycolorado.org/oaahp/local-paac-coordinators. Many thanks are extended both to our outgoing and incoming coordinators...the program could not succeed without their tireless efforts.

PUBLICATIONS (LARRY EVANS, written report):

Over the last quarter, the Publications Committee and its subcommittee have been busy. Bob Dundas will report on the newsletter, CAS Facebook and the Communications and Information Technology Subcommittee. Craig Banister will report on the CAS website and the CAS Archives project.

The Summer/Fall issue of *Southwestern Lore* was finally published and in our members hands around the middle of December. This issue is titled "The Lithic Caches of Colorado." It was edited by Jason LaBelle and Christopher Johnson of Colorado State University. I am convinced that this issue will become a standard reference book for archaeologists all over the state. As is normal, 50 extra copies were shipped to Tom Hoff. The U.S. Post Office lost all of them, and I had begun to receive requests of additional copies even before I received my copy in the mail. Thankfully, the *Southwestern Lore* Editor, Judi Halasi contacted the publisher, University of Colorado, and they had an additional 44 copies which they shipped to me. Thank you Judi.

Last week, we received notice from Judi Halasi that she is resigning her position as editor of *Southwestern Lore* effective with the publication of the Winter 2015 issue. Judi has held the position as editor for several years and our thanks go out for a job well done.

We have recruited a new editor to replace Judi. His name is Chris Zier, recently retired from Centennial Archaeology in Fort Collins. I first met Chris when he was working on the Rueter-Hess Reservoir project near Parker Colorado. Chris comes highly recommended by Kevin Black and other members of the professional community.

I am still in need of a volunteer, proficient in Excel, to update the index of *Southwestern Lore*, listed on the CAS website. The index currently has information through 2011, so the years 2012 through 2015 need to be added.

SOUTHWESTERN LORE (JUDI HALASI, written report):

The double issue for Summer/Fall on Caches of Colorado, edited by Jason LaBelle and Chris Johnston, has been published and author copies distributed. The winter issue is in publication and will be completed soon. Additional manuscripts have been received and these will be turned over to the incoming editor.

COLORADO ARCHAEOLOGY (KEVIN BLACK, written report):

There is little news to report for the past quarter on *Colorado Archaeology (CA)*, other than incremental progress toward moving the journal to an online format. No new papers have been submitted, nor have we received any inquiries about future contributions. Potential authors may be waiting for a more formal announcement about our intentions, or for the appearance of digital versions of the prehistoric contexts, before committing to this publication.

SURVEYOR NEWSLETTER (BOB DUNDAS):

Deadlines are 2 weeks after CAS Board meetings. *El Palacio* magazine requested permission to reprint a recent Scott Ortman article. Rowman & Littlefield requested permission to use a book review written by Kimberly Field regarding Steve Lekson's book, "The Chaco Meridian" 2nd edition. Next Surveyor will contain a Native American perspective on 25 years of NAGPRA.

COMMUNICATIONS, INFORMATION and TECHNOLOGY (BOB DUNDAS):

Bob reported the CAS Facebook now has over 1,260 members with great dialogue between professionals and non-professionals.

WEBSITE (CRAIG BANISTER, written report):

The State CAS website has monthly updates to the Bulletin Board about archaeology events in Colorado. The CAS newsletter, THE SURVEYOR, is posted quarterly on the website and I send out email announcements to CAS members.

CAS ARCHIVES (CRAIG BANISTER):

Craig has been busy with an inventory of boxes of the Denver Chapter records in preparation for archiving at the Denver Public Library. Once he has gone through the process with DPL, he will write up a guideline for use by other CAS Chapters of what types of files will be accepted, and what types will be rejected.

MINUTES (KRIS HOLIEN):

Minutes of the October 9, 2015 CAS Quarterly Board Meeting and the October 10, 2015 Annual Meeting were unanimously approved as written, with one correction, following a motion to approve by Larry Evans and second by Linda Seyfert.

STATE ARCHAEOLOGIST (HOLLY NORTON, written report):

History Colorado has been through a complicated transition which was just beginning to unfold during the Annual meeting in October. To summarize the last several months, in early summer Governor Hickenlooper dissolved the traditional 29 person advisory board to the Colorado Historical Society (now HC) and appointed a 9 person board of directors, 4 appointed by HC and 5 appointed by the Governor. This is in keeping with the structure of other state agencies under the Department of Higher Education.

In June 2016, due to financial issues at the institution, a program of voluntary furloughs and separation packages were announced to the staff with the possibility that layoffs may have to proceed. In June and July, therefore, HC saw approximately 17 people who chose to take early retirement or leave for other opportunities, including the CEO, COO, CFO, and State Historian. The OAHP and SHF lost three employees who chose to take the separation program, and an undisclosed number of other employees in the office are taking part in the voluntary furlough program.

Despite this effort, the first week of October HC was forced to layoff an additional 20 employees throughout the institution. This resulted in the loss of three further positions from OAHP, two positions from Information Management and one from the Office of the State Archaeologist. It should be noted that although people were terminated, the positions still exist and at the time when funding levels are adequate we can potentially refill these positions.

HC announced the opening for the Executive Director position (formerly the CEO position) Tuesday, January 12, 2015. Since late summer Steve Turner and Robert Musgraves have served as the interim co-directors of the organization. In October Steve was also appointed State Historic Preservation Officer by Governor Hickenlooper. The position of State Historian was also announced in January and is currently being filled by Dr. Patricia Limerick of UC-Boulder. Also relevant to CAS concerns, Dawn DiPrince has been promoted to the director of the Community Museums (formerly the Regional Museums).

OAHP has continued to work productively and efficiently despite the losses in personnel. Information Management is moving forward with the update to the internal compass database, and has contracted with a vendor for the upgrades. Mark Tobias has been tapped to help administer the Unmarked Burial program. SHF archaeology grants application is being rewritten to more appropriately reflect the unique challenges of archaeology projects as opposed to brick & mortar projects. We are also trying to get more archaeological presence on the various boards, including

SHFAC and AHPC.

Final permit count for 2015 was 112, down slightly from last year. Curation is moving forward- both CSU and UCCS are trying to create new curatorial positions and increasing their capacity to hold regionally specific collections. We've also been in discussions with DU and CU-Boulder regarding new programs for their museums studies students to help facilitate more modern curatorial standards for our smaller repositories and house museums. Along with Kevin's grueling PAAC schedule Todd McMahon and myself regularly give archaeology lectures to k-12 and adult public audiences. I have been working with CAS president Karen Kinnear to help develop site stewardship training program. There is a lot of interest for such a program from Colorado Parks and Wildlife, who wants to increase their management and interpretation of cultural resources on state lands and are very excited at the prospect of having CAS and PAAC folks working in the parks. CPW has also requested that we do PAAC surveys on state lands, and so we are looking at parks that may be good candidates in the near future.

HISTORY COLORADO / CAS REP (PETER FARIS, written report):

On 1/12/2016 the Archaeology and Historic Preservation Committee of History Colorado and voted on the State Historic Fund (SHF) Grant appropriations for the first round of 2016.

Total appropriations from SHF - \$4,266,441

Archaeology appropriations - \$585,162

That is an approximately 14% share for archaeological projects. The ratio would have been better but an \$83,000 application was rejected because it was poorly written (a sad, but very real factor in grant writing). This project will be asked to rewrite the application and resubmit it at the next grant round.

The good news is that there has now been a change in the process of reading and ranking the applications. In the past all applications were read and scored by the same group of people, sometimes representing Historic Preservation heavily and not as sympathetic to archaeological concerns. The change is that in the future the grants requesting monies for archaeological projects will read and scored by a group of archaeologists. The resulting scores will then be mixed back in with the Historic Preservation type applications, but we expect the result to be fairer for the archaeological projects. This will be the process for the next round of grants in 2016.

HISTORY COLORADO PROJECTS (TERRY MURPHY): No report.

AWARDS (MARK OWENS): No report. Bob Rushforth reported that an Avocational Archaeologist award will be presented at SAA (Society for American Archaeology) Conference. Bob, who is member of that awards committee, requested submission of nominations to recognize outstanding accomplishments.

MEMBERSHIP (BEV GOERING, written report):

There are 785 memberships and 1,101 members. Memberships have increased by 4 and members have increased by 8. Unaffiliated members are 65 and unaffiliated memberships are 55. Institutional memberships are 59. Craig Banister mentioned that six Chapters are still not in compliance with CAS Membership Bylaws.

LONG RANGE PLANNING (DICK SUNDSTROM, written report):

As directed at the October 9, 2015 Quarterly Board Meeting, we have forwarded copies of our committee's last three reports to Larry Evans, Chairman, and to the other members of the Publications Committee. A copy of this material was also sent to the newly-elected CAS officers and to selected individuals we considered interested parties. A cover message summarized the committee's thinking regarding how to make *Southwestern Lore* a more useful and useable publication by offering CAS members, both professional and avocational, direct online access to a library of *Southwestern Lore* issues.

We suggested that a first step be to begin collecting the text of each issue of *Southwestern Lore* in the new system being assembled for our website by Webmaster Craig Banister under the aegis of the Publications/ Communications and Technology Committee. Providing controlled access to this information would follow, as would a search tool. At some point, we might suggest that CAS members elect to discontinue receiving hard copies of *Southwestern Lore*. Whatever savings accrue from a reduced publication run and postage costs might be invested in the Alice Hamilton Scholarship Fund or other worthwhile CAS endeavor. Circulation of printed publications is certainly diminishing. While there may "always" be a need for some hard copies of *Southwestern Lore*, such a need is abating. As we look to the future (and that's what long range planning is all about, after all) it seems to us that now is a good time to begin planning for it. We look forward to being part of that process.

NEW BUSINESS:

1. **2016 Budget:** (Niesen) Budget Highlights: Alice Hamilton Scholarship Fund: The amount allocated for scholarships is decreased slightly to \$6,000. This is a result of a lower balance at the end of 2015 than the

balance at the end of December 2014. The Archaeological Preservation Month Fund has no monies in it at this time. Southwestern Lore Fund: Allocations from the General Fund need to be increased by approximately \$4,500 since the cost of publishing of the SWL has increased substantially over the past few years. This increase in cost also affects the unrestricted funds account. Larry Evans made a motion to approve the 2016 Proposed Budget, seconded by Phil Williams. Motion passed unanimously. Tom Hoff requested that Larry Evans look into alternative means of publishing the *Southwestern Lore*.

2. **Update on Digital Toolkit Project:** (Mark Mitchell of PaleoCultural Research Group) – Mark provided an update to the Digital Toolkit Project, named Online Resources for Colorado Archaeology and Historic Preservation (ORCA). The toolkit will be a multi-functional website, combining existing resources with new content and tools for collaboration. There will be a research library with mostly open access, research links, a user forum, current research, datasets, and a section for students and educators. *Colorado Archaeology* will have a digital home, as well as a new journal, *Reviews in Colorado Archaeology*. Tom Hoff made a motion to grant copyright permission to PCRG to use 48 specific articles from *Southwestern Lore* in the ORCA research library. Motion passed after second by Linda Sand. Pete Gleichman offered an amendment motion that no income can be generated from the use of these 48 *Southwestern Lore* articles by ORCA and Mark Mitchell, now or in the future; second by Larry Evans. Motion passed. Mark's presentation ended with a round of applause for his work on the ORCA project.
3. **Proposed Internet Information Policy and Procedures:** (Dundas) – Bob explained the Publications Committee's proposed Internet Policy and Procedures. After much discussion Tish Varney made a motion, seconded by Dick Sundstrom, to table the proposed policy until the April Quarterly meeting, allowing Chapters time to review and comment on the proposal. Motion passed.
4. **CAS Grant Program:** (Tom Hoff) - Southwest archaeologist Fred Blackburn is involved with a huge project for archival preservation, documentation and digitizing historic photographs from early expeditions to the Southwest - archaeological, Spanish and military, i.e. Fremont, Wetherill, etc. Fred is the co-author of "Cowboys and Cave Dwellers". He has no official funding for this project so is always looking for donations and grants. Tom and Karen have had discussions with Fred regarding his request to provide funding support for this project. CAS has provided this similar service in the past, to hold and disperse grant monies, for other archaeologists and their projects. Tom made a motion to allow the CAS Executive Board to make the decision to assist Fred Blackburn's Archives Project as described above; seconded by Linda Sand. Motion unanimously passed.
5. **Bylaw Amendment – Board Meeting and Annual Meeting Schedule:** tabled until April Quarterly meeting.
6. **CCPA and CAS Relationship:** (Kinneer) CAS will continue to work closely with CCPA (Colorado Council of Professional Archaeologists) on projects, policies, etc. that involve Colorado archaeology. CCPA is looking to add a membership category for CAS members who wish to join CCPA. The CCPA Annual Meeting and Conference is March 17-20 in Salida. There will be a few CAS members presenting papers at this year's conference

President Karen Kinneer thanked the Indian Peaks Chapter for hosting the meeting. The meeting was adjourned at 5:12 p.m. with unanimous approval following a motion to adjourn by Linda Sand, and second by Larry Evans.

Respectfully submitted,

Kris Holien
CAS Recording Secretary
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